

1. MINUTES OF THE MEETING OF STUDENT GRIEVANCE COMMITTEE

2020-2021

Meeting Minutes

Date : 1/10/2020

Time : 3pm

Con-line Platform - Google Meet

Agenda : To create a general awareness regarding ragging and related punishment.

Members present-

1. Dr. T. Pradeep (Principal)
2. Dr. Bajjn. S (Faculty member)
3. Lt. Dr. Arun. V "
4. Dr. Ratheesh. R "
5. Dr. Deepthi. P. R "
6. Miss. Biji. M. S "
7. Bahmkyam "

Decisions:

The Committee has come forward with proposal of an awareness class and the Committee decided to conduct an online awareness class regarding 'Ragging and related punishment' as early as possible.

Dr. T. Pradeep. Pradeep

Dr. Bajjn. S Bajjn

Lt. Dr. Arun. V Arun

Dr. Ratheesh. R Ratheesh

Dr. Deepthi. P. R Deepthi

Miss. Biji. M. S Biji

Bahmkyam Bahm

PRINCIPAL
SREE NARAYANA COLLEGE
P. 114



Pradeep

Meeting Minutes.

Date : 25/01/2021

Time : 4 pm

(Online platform - Google meet)

Agenda :- Evaluation of online orientation
Feedback

Members present :-

1. Dr. T. Paradeep (Principal)
2. Lt. Dr. Anm. V (Faculty Member)
3. Dr. Baijn. S "
4. Dr. Rathbeesh. R "
5. Dr. Deepthi. P. R "
6. Miss. Byi. M. S "
7. Bahuleyan. (PTA Executive)

The Committee collected online orientation Programme's feedback from tutors. The Committee observed that collected feedback are satisfactory. As the classes were held online no ragging cases were reported during this academic year.

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Paradeep

Dr. T. Paradeep

Lt. Dr. Anm. V

Dr. Baijn. S

Dr. Rathbeesh. R

Dr. Deepthi. P. R

Miss. Byi. M. S

Bahuleyan.

Paradeep

Anm. V

Baijn. S

Rathbeesh. R

Deepthi. P. R

Byi. M. S

2019-2020

Minutes of Anti-Ragging Committee held in the principal's chamber on 30.07.2019 at 12.30 pm.

Agenda :- To discuss the precautions to be taken against any kind of Ragging activities prior to the arrival of first-year students.

Members present.

Dr. T. Paradeep (College Principal)

St. Dr. Anm. V (Family member)

Dr. Baijn (")

Dr. Rathesh. R (")

Mr. Shibu (")

Mr. Bahulayan. (PTA Executive member)

Jayaraj (union chairman)

The decisions are,

- (1). Planned to conduct an Awareness class.
- (2). NSS and NCC students will be appointed to check ragging activities.
- (3). Appoint teachers to monitor ragging related activities.

Members :-

Dr. T. Paradeep

Dr. Baijn

St. Dr. Anm. V

Dr. Rathesh. R

Mr. Shibu

Mr. Bahulayan

Jayaraj



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Minutes of Anti-Ragging Committee held on
the Principal's chamber on 9/12/2019.
at 11 am.

Agenda :- To evaluate the atmosphere
prevailing after joining first-year students.

Members present-

Dr. T. Pradeep (Principal)
Dr. Bajju (Faculty member)
Lt. Dr. Anm. V (")
Dr. Ratheesh. R (")
Mr. Shikha. T (")
Ms. Byji. M. S (")
Sri. Balulayan (PTA Ex. member)
Jaya Raj (In-charge)

The committee observed that there are no
written or oral complaints from first-
year students. The first-year students were
satisfied by the case given by teachers.

Members:-

Dr. T. Pradeep

Dr. Bajju

Lt. Dr. Anm. V

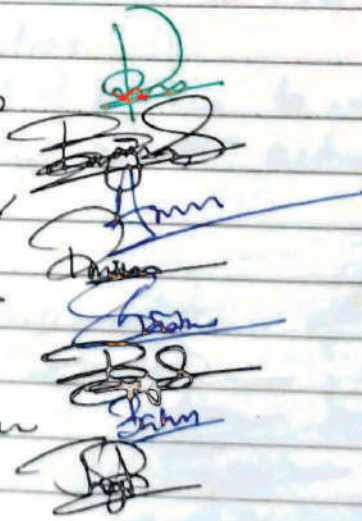
Dr. Ratheesh.

Mr. Shikha. T

Ms. Byji. M. S

Sri. Balulayan

Jaya Raj



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PUNABUR



2019 - 2020

Minutes of Students Grievance Redressal Cell
held in the Principal's chamber on 10/10/2019
at 11:45 am.

Agenda: Evaluation of a complaint given by
students' organisation regarding the
beating of a student named Jibin (2nd year
zoology).

Members Present: 1

Dr. T. Pradeep

Dr. Shiny Mathews

Dr. Gopan Raj

Ms. Deepthi P. S.

Ms. Soumya Viswambharan

Decision:

The Committee has called the affected person and
enquired about the issue. Since he has no complaint,
the committee has decided to close the petition.

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Dr. T. Pradeep

Dr. Shiny Mathews

Dr. Gopan Raj

Ms. Deepthi P. S.

Ms. Soumya Viswambharan

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Minutes of students Grievance Redressal Cell
held in the Principal's Chamber on 07/01/2020
at 11:00 am.

Agenda: To discuss the Grievance letter
submitted by IInd year Physics student's

Members Present:

Dr. T. Pradeep

Dr. Shiny Mathews

Dr. Gopan Raj

Ms. Deepthi P. S

Ms. Soumya Viswambharan

The meeting started with a silent prayer.

A complaint letter from 2nd year Physics
students regarding ceiling fan repairing
was submitted by the class representative.
The meeting has discussed the issue.

The committee has decided to take
following action:

1. The committee has decided to take
a list of malfunctioning ceiling fans
2. The committee has decided to do
the necessary maintenance.

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Dr. T. Pradeep

Dr. Shiny Mathews

Dr. Gopan Raj

Ms. Deepthi P. S

Ms. Soumya Viswambharan

2018-2019

meeting minutes

Date : 3.07.2018

Time : 3. pm

Agenda : To make necessary arrangements regarding prevention and ragging activities before the commencement of first year class.

members Present.

Dr. T. Sasidharan (Principal)

Dr. Balju S

Dr. Arun V

Mr. Praveen K H

Mr. Shibu T

Ms. Biji M S

Sri. Bahutejan

College union chairman

vice - chairman.

The Committee has decided to conduct an awareness class on 'Ragging a Criminal Offence' for 2nd and 3rd year students in collaboration with police department as early as possible.

And also appoint teachers and students volunteers to check ragging related activities.

members present.

Dr. T. Sasidharan

Dr. Balju S

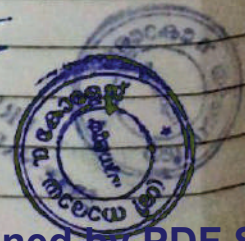
Dr. Arun V

Mr. Praveen K H

Mr. Shibu T

Ms. Biji M S

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PILNALLUR

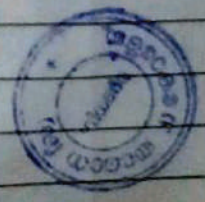


Sri. Bahulayan
Abhimand (Cinonchorman)

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MAEE NARAYANA COLLEGE
PINALUR



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PINALUR

2018 - 2019

Minutes of 'Grievance Redressal Cell' held on 30/11/2018 in the Principal Chamber at 11:00 am.

Agenda: SSLC Certificate missing complaint from Nandana Krishnan (11th History)

Member Present

1. Dr. T. Sasidheran (Principal)
2. Miss Lili V. Blaskaran Convinor
3. Dr. Gopan Raj Member
4. Miss Deepthi P. S "
5. Miss Soumya Vishambharan "

Decision - An enquiry committee has constituted. The committee includes Dr. Shiny Mathews, Mr. Shibu-T, Mr. Jayakumar. SCHA)

The committee recommended the three member committee to submit a report on or before 4th Dec. 2018.

Mr. Dr. Shiny Mathews
Miss Lili V. Blaskaran
Dr. Gopan Raj
Miss Deepthi P. S
Miss Soumya Vishambharan

Prin.
Lili
Gopan
Deepthi
Soumya

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2018 - 2019

Minutes of Grievance Redressal Cell held on
30/11/2018 in the Principal Chamber at 11:00 am.

Agenda: SSLC Certificate missing complaint from
Nandana Krishnan (11th History)

Member Present

1. Dr. T. Sasidharan (Principal)
2. Miss Lili V. Bhaskaran Conviner
3. Dr. Gopan Raj Member
4. Miss Deepthi P. S "
5. Miss Soumya Vishambharan "

Decision - An enquiry committee has constituted.
The committee includes Dr. Shiny Mathews,
Mr. Shibu-T, Mr. Dajekumar. S (CHA)

The committee recommended the three member
committee to submit a report on or before 4th Dec.
2018.

Mr. Dr. Shiny Mathews
Miss Lili V. Bhaskaran
Dr. Gopan Raj
Miss Deepthi P. S
Miss Soumya Vishambharan

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Lu.

(Signature)
Deepthi
S.

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PUNJABUR



Grievance Redressal Cell Meeting Minutes

Date :- 3/12/2018

Time :- 11:30 am

Agenda :- Regarding Certificate Missing Complaint from Nandana Krishnan.

Members Present

Dr. T. Sasidharan (Principal)

Ms. Lili V Bhaskaran (convenor)

Dr. Gopan Raj

Ms. Deepthi P.S

Ms. Soumya Viswambharan

The petitioner withdrew the complaint and submitted a written statement, which states that the petitioner found the lost certificate. The petitioner also admitted the fault for accidentally misplacing the certificate.

Decision :

The committee accepted petitioner's written statement and has decided to drop the complaint.

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FUND...



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Dr. T. Sasidharan

Ms. Lili V Bhaskaran

Dr. Gopan Raj

Ms. Deepthi PS

Ms. Soumya Viswambharan

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2017-2018

Minutes of the meeting of Anti-ragging
held on 23/6/2017 in the principal's chamber
at 2:30 pm.

Agenda : To discuss the precautions to be
taken against any kind of ragging
activities prior to the arrival of
First year students.

Members Present

1. Ms. Deepthi P.S
(convenor)
2. Mr. Sree Murukan A
(member)
3. Dr. Divya V
(member)
4. Ms. Sujitha T
(member)

The meeting started with a silent prayer.
Decision Taken :

1. The committee planned to conduct an awareness class for II and III year students.
2. NSS and NCC student Volunteers will be appointed to check ragging activities.
Posters about Anti-ragging and related punishments will be displayed.



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Ms. Deepthi P.S
Mr. Sree Murukan A
Dr. Divya V
Ms. Sujitha T

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Meeting Minute - Anti-Ragging Committee

Date : 7/11/2017

Time : 2:00 pm

Members Present

1. Ms. Deepthi P.S
(convenor)
2. Mr. Sree Murukan A.
(member)
3. Dr. Divya V
(member)
4. Ms. Sujatha . T
(member)

Agenda : To evaluate the activities of Anti-Ragging Committee.

The meeting started with a silent prayer the committee observed that

1. After an interaction with the first year students it is observed that there were no complaints regarding ragging.

2. The meeting opined that the initiatives that were taken to eradicate ragging successful.

Ms. Deepthi P.S

Mr. Sree Murukan A

Dr. Divya V

Ms. Sujatha . T




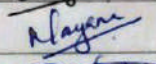
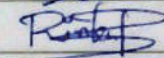
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2017 - 2018

Minutes of the meeting of Grievance Redressal Cell held on 12/07/2017 at 2:30pm.

Agenda :- To review and improve canteen refreshment facilities.

Members Present


1. Dr. Divya R 
2. Ms. Nayana Joyal 
3. Mr. Rinku Babu 

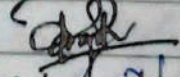
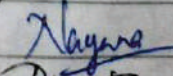
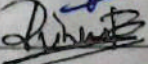
Meeting started with a silent prayer. The committee reviewed the present canteen facilities.

Decision Taken

1. The committee decided to inform canteen committee.
2. The meeting also put forward a suggestion to conduct a meeting with canteen committee in the presence of principal.



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Dr. Divya R 
Ms. Nayana Joyal 
Mr. Rinku Babu 

Minutes of Grievance Redressal Cell held on
17/07/2017 in the principal's chamber at 2:00pm

Agenda : To discuss about improving canteen
facilities

Members Present

Lt. Dr. Arun V (Principal C/IC)

Dr. Divya R

Ms. Nayana Joyal

Mr. Rintu Babu

The Meeting began with a silent prayer.
Redressal committee pointed out a need to
improve refreshment facilities in canteen.

The meeting decided to take following
action:

1. It has decided to increase snacks
items.

2. Committee also decided to inform canteen
regarding this matter.

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Lt. Dr. Arun V.

Dr. Divya R

Ms. Nayana Joyal

Mr. Rintu Babu

Arun V

Divya R

Nayana

Rintu

2016-2017

Date : 29.06.2016.
Time : 3 pm.

Agenda :- As first year classes will be starting on 06.07.2016 strategies are to be decided to prevent ragging and related activities.

The decisions are:

(1). The committee decided to implement Positive Reinforcement activities.

(2). Educate students regarding ragging and related punishments and homeous this charge to respective tutors.

(3). Appoint teachers and volunteers in every block to check ragging related activities.

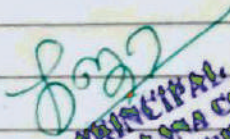
Members :-

Ms. Soumya Viswambharan

Ms. R. Santhosh.

Ms. Deepthi. P.S

Ms. Raji-Y


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SREE KARTHYA COLLEGE
M.V. ROAD



Date :- 08.02.2017.
Time :- 12.30 pm.

Agenda :- To Evaluate the atmosphere prevailing after joining of first year students.

Members present.

Ms. Soumya Viswambharan. (Convener)
Ms. R. Santhosh. (Member)
Ms. Raji. V. (Member)
Ms. Deepthi. P. S. (Member)

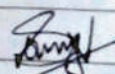
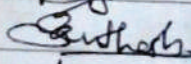


(1). The classes conducted by class tutors on the topic ragging and related Punishment were very effective.

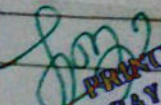
(2). The Committee observed that there are no oral or written complaints from first year students.

(3). The first year representatives were satisfied by the case given by teachers.

Overall conditions were peaceful.

Members.

Ms. Soumya Viswambharan. 
Mr. R. Santhosh. 
Ms. Raji. V. 
Ms. Deepthi. P. S. 


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2016 - 2017

Minutes of Student's Grievance Redressal Cell
held in the Principal's chamber on 22/02/2017
at 12:00 pm.

Agenda : To discuss about the complaint regarding
Library Timing.

Members Present : Dr. G. Jayasenan

Ms. K. Sujatha Kumari (convenor)

Ms. Athira Shaji

Ms. Biji MS

Mr. T. Shibu

Ms. Sandhya (Librarian)

The meeting started with a silent prayer.
With reference to the student's complaint regarding
the functioning of the library. Principal
discussed the matter in the presence of the
librarian.

Decisions :

1. The committee has decided to allow
students to use the library in their free time.
2. The committee has decided to permit the
students to enter the library only with
their library card and college identity card.
3. The committee has also decided that
members of the Library Advisory Council
will monitor the working of the library.
4. Student's complaints on Sexual Harassment will also be addressed.

Dr. G. Jayasenan

Ms. K. Sujatha Kumari

Ms. Athira Shaji

Ms. Biji M.S
Ms. Sandhya



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PUNALUR

**2. Circular/web-link/committee report
justifying the objective of the metric**



Sree Narayana College, Punalur

Implementation Strategy of Grievance Redressal and Anti-Ragging Cell

The Institution has a transparent mechanism for timely redressal of student related grievances. The institution ensures solutions to the issue of grievances. The concerning committee discusses issues related to students.

Implementation of guidelines of statutory regulatory bodies

The grievances are collected through offline mode. Grievances can be given either through complaint box or can be handover directly to the concerned committees (the Grievance Redressal Cell / Sexual Harassment and Anti- ragging cell). The mechanism behind ragging related issues on the campus is according to the rules of UGC, MHRD and GOI. A three-tier system of Grievance Redressal Cell. functions at the Tutor level, HOD level and the Principal level to address the student's grievances is working in the college. Though no such Ragging and or Sexual harassment cases were reported on the campus, as the Committee is organized regularly. Instructions in the form of code of conduct are displayed on the college website.

Mechanism for submission of complaint against Ragging

The Anti-ragging cell for the welfare of students is constituted at the beginning of the academic year. The committee is constituted as per the direction of the Supreme Court with members including the Principal, District Collector, Circle Inspector of Police, media person, social worker and teaching faculties. The committee's main aim is to create awareness among students regarding the consequences of ragging. So, this committee organizes awareness classes regarding ragging and related punishment.




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MECHANISM: There exists a systematic mechanism to prevent ragging in the institution. The Anti-ragging cell gives awareness classes for students. During admission time an undertaking regarding ragging is collected from every student and his/her father/guardian. Rules and regulations of our college are uploaded on our website.

Mechanism for submission of student's grievances and Sexual Harassment

POLICY: A grievance redressal cell is constituted at the beginning of every academic year. The cases related to Sexual harassment are also addressed under this committee. The main objective of this committee is to discuss the grievance in detail and to find an unbiased solution within a short period of time.

MECHANISM: The grievance is filed through offline mode -direct method, by giving directly to committee members and through complaint box. All cases are discussed and resolved within a period of short time.



Complaint box for receiving offline grievances




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Organization wide awareness and undertakings on policies with zero tolerance

Anti-Ragging Committee activities

Sl.no	Name of Activity	Details	Implementation way	Name of the cell	Aim of the activity
1	Anti-ragging affidavit filling	Every year mandatory	Government rule for admission	Anti-ragging committee	To prevent ragging
2	Awareness class	2016-2017	Respective class tutors for II and III year students	Anti-ragging committee	Create awareness about ragging and related punishment
3	Monitor ragging activities	2016-2017	Appoint teachers and NSS and NCC Volunteers	Anti-ragging committee	To check ragging and related activities
4	Awareness class	2017-2018	Respective class tutors for II and III year students	Anti-ragging committee	Create awareness about ragging and related punishment
5	Monitor ragging activities	2017-2018	Appoint teachers and NSS and NCC Volunteers	Anti-ragging committee	To check ragging and related activities
6	Awareness class on ragging a criminal offense for II and III year students	16.07.2018	In association with Police department, Punalur	Anti-ragging committee	Create awareness about ragging and related punishment
7	Awareness class	2019-2020	Respective class tutors for II and III year students	Anti-ragging committee	Create awareness about ragging and related punishment
8	Monitor ragging activities	2019-2020	Appoint teachers and NSS and NCC Volunteers	Anti-ragging committee	To check ragging and related activities
9	Online orientation class	2020-2021	Respective class tutors for II and III year students	Anti-ragging committee	Create awareness about ragging and related punishment



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2020-2021

REPORT OF GRIEVANCE REDRESSAL CELL

2020-2021

The Grievance Redressal Cell was constituted at the beginning of the academic year with the motto of reviewing the grievance matters of students. A committee was constituted with Dr. Shiny Mathew (Department of Hindi) as convenor, Dr. Gopan Raj (Department of Chemistry), Ms. Deepthi P S (Department of English), Ms. Soumya Viswambharan (Department of Economics) as members. There were no student grievances and sexual harassment cases reported during the academic year 2020-21 as the classes were held online.

S.N. COLLEGE (PUNALUR)

Bhoomithra Sena

1. Ms. Lekshmi R.S. : Convenor
2. Dr. Divya R. : Member

Red Ribbon

1. Dr. Divya R. : Convenor
2. Dr. Divya V. : Member
3. Ms. Anooja J. Babu : Member
4. Mr. R. Santhosh : Member

Publication Committee

1. Dr. Divya Sadasivan : Convenor
2. Lt. Dr. Arun V. : Member
3. Dr. Bijo S. Anand : Member
4. Dr. Divya R. : Member
5. Ms. Resmi Ravindran : Member

Website & Documentation Committee

1. Ms. Nayana Joylal : Coordinator
2. Dr. Gopan Raj : Member
3. Ms. Biji M.S. : Member
4. Ms. Lekshmi R.S. : Member
5. Ms. Ganga M.R. : Member
6. Ms. Arsha S.S. : Member

Career Guidance Cell

1. Ms. Dancy Surendran : Convenor
2. Ms. Jasmin Rose J. : Member
3. Ms. Resmi A. : Member
4. Ms. Ganga M.R. : Member

Grievance Redressal Cell

1. Dr. Shiny Mathews : Convenor
2. Dr. Gopan Raj : Member
3. Ms. Deepthi P.S. : Member
4. Ms. Soumya Viswambharan : Member

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SRI E. NARAYANA COLLEGE
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REPORT OF ANTI-RAGGING COMMITTEE

2020-2021

The anti-ragging committee of the college for the year 2020-2021 was constituted as per the direction of the Supreme Court with Dr.T.Pradeep, Principal as chairman. District collector, Circle inspector of police, media person, social worker, Dr.Baiju.S (Faculty member) Lt.Dr. Arun.V (Faculty member), Dr. Ratheesh.R (Faculty member), Dr. Deepthi.P.R (Faculty member) Smt. Biji.M.S (Faculty member) Sri. Bahuleyan (PTA Executive Member), College Union Chairman (Student member), Vice Chairman (Students member) were the members. In addition to the Anti-Ragging Committee our college constituted Anti-Ragging Squad as per the directions of the Supreme Court. Dr.Shiny Mathew (Faculty Member) as staff advisor, College Union Chairman, College Union Vice- Chairman, Dr.S.Baiju (Teacher nominee) Under Officer NCC (Students nominee) Smt.Jasmine Rose J (Matron, Women's Hostel) were the members. The anti-ragging committee monitors and oversees the performance of the anti-ragging squad in prevention of ragging in the institution and to ensure compliance with the provisions of any law for the time being in force concerning ragging.

The first anti-ragging committee meeting was conducted on 1-10-2020 through google meet at 3pm. The committee decided to implement positive reinforcement activities and educate students regarding ragging and related punishment. In order to give awareness, we organized an online orientation program on ragging and related punishments.

The second meeting was conducted on 25-01-2021 through google meet. The committee collected online orientation feedback from tutors. Since the classes were handled online there were no complaints regarding ragging.

Anti-Ragging Committee (as per the directions of the Supreme Court)

1. District Collector	
2. Dr. T. Pradeep, Principal	
3. Circle Inspector of Police	
4. Media Person	
5. Social Worker	
6. Dr. Baiju S.	: Faculty member
7. Lt. Dr. Arun V.	: Faculty member
8. Dr. Ratheesh R.	: Faculty member
9. Dr. Deepthi P.R.	: Faculty member
10. Ms. Biji M.S.	: Faculty member
11. Sri. Bahuleyan	: PTA Executive Member
12. College Union Chairman	: Student Member
13. Vice Chairman	: Student Member

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2019-2020

REPORT OF GRIEVANCE REDRESSAL CELL

2019-2020

The Grievance Redressal cell for students was constituted in the beginning of the academic year for monitoring students' grievances. Dr. Shiny Mathews (Convenor), Dr. Gopan Raj, Smt. Deepthi P.S. and Smt. Soumya Viswambharan were selected as the members of the committee. Two Grievances were considered by the committee in the academic year 2019-20. The first meeting was held on 10/10/2019. The meeting evaluated a complaint given by a student's organization regarding beating a IInd year Zoology student. The committee called the affected person and enquired about the issue. Since the affected one does not have any complaint the committee decided to close the petition.

Second meeting was held on 7/01/2020 to discuss the grievance letter regarding ceiling fan repairing submitted by IInd year physics students. In the meeting, we decided to make a list of malfunctioning ceiling fans and decided to do necessary maintenance.

Sree Narayana College (SNC) PUNALUR	
Grievance Redressal Cell	
1. Dr. Shiny Mathews	: Convenor
2. Dr. Gopan Raj	: Member
3. Ms. Deepthi P.S.	: Member
4. Ms. Soumya Viswambharan	: Member
Academic Programme Committee	
1. Dr. R. Rathesh	: Convenor
2. Ms. Soumya Viswambharan	: Member
3. Ms. Simi B.S.	: Member
4. Ms. Divya Jayan	: Member
5. Ms. Dancy Surendran	: Member
College Level Monitoring Committee (CLMC)	
Ms. Raji V.	: Convenor
Department Level Monitoring Committee (DLMC)	
Members	Department
1. Ms. Nayana Joylal	: English
2. Dr. Gopan Raj	: Chemistry
3. Ms. Anooja J. Babu	: Physics
4. Dr. Bijo S. Anand	: Maths
5. Ms. Ganga M.R.	: Commerce
6. Dr. Divya R.	: Zoology
7. Mr. Shibu T.	: History
8. Ms. Soumya Viswambharan	: Economics
9. Ms. Biji. M.S.	: Oriental Languages




PRINCIPAL
SREE NARAYANA COLLEGE
PUNALUR

REPORT OF ANTI-RAGGING COMMITTEE

2019-2020

Anti-ragging committee was constituted as per the direction of the Supreme Court. District Collector, Dr.T.Pradeep (Principa), Circle Inspector of Police, Media Person, Social Worker, Dr.Baiju.S, Lt.Dr.Arun.V, Dr.Ratheesh.R, Shri.Shibu.T, Smt. Biji.M.S, Sri.Bahuleyan, college union chairman and vice-chairman were members.

The first meeting of this committee was held in the principal's chamber on 30.07.2019 at 12.30 pm. The committee discussed the precautions to be taken against any kind of ragging activities prior to the arrival of first year students. The committee planned to conduct an awareness class. The committee decided to appoint NSS and NCC students to check ragging activities and appoint teachers to monitor ragging related activities.

The second ragging committee held in the principal's chamber on 9.12.2019 to evaluate the atmosphere prevailing after joining first year students. The committee observed that there were no written or oral complaints from first year students. The first year students were found satisfied by the care given by the teachers.

Anti Ragging Committee (as per the directions of the Supreme Court)

1. District Collector	
2. Dr. T. Pradeep, Principal	
3. Circle Inspector of Police	
4. Media Person	
5. Social Worker	
6. Dr. Baiju S.	: Faculty member
7. Lt. Dr. Arun V.	: Faculty member
8. Dr. Ratheesh R.	: Faculty member
9. Dr. Deepthi P.R.	: Faculty member
10. Ms. Biji M.S.	: Faculty member
11. Sri. Bahuleyan	: PTA Executive Member
12. College Union Chairman	: Student Member
13. Vice Chairman	: Student Member

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PRINCIPAL
SREE NARAYANA COLLEGE
PUNALUR

2018-2019

REPORT OF GRIEVANCE REDRESSAL CELL

2018-2019

The Grievance Redressal cell for students was constituted in the beginning of the academic year for monitoring students' grievances. The committee included Ms. Lilin V Bhaskaran as Convenor, Dr. Gopan Raj, Ms. Deepthi P.S., and Ms. Soumya Viswambharan as members.

The meeting held on 30/11/2018 considered the complaint regarding the missing of S.S.L.C. certificate. The committee constituted a three-member enquiry committee and recommended them to submit a report on or before December 4, 2018.

On 3/12/2018, a meeting was arranged to review the certificate missing complaint. The petitioner withdrew the complaint as the petitioner got her certificate back. The petitioner has given a written statement admitting her fault for giving a complaint without proper check. The committee has decided to accept the written statement and decided to drop the complaint.

S. N. COLLEGE, PUNALU	
Red Ribbon	
1. Ms. Aswathy S.M	Convenor
2. Dr. Divya V.	Member
3. Ms. Krishnasree R. S.	Member
4. Mr. Bipin Balan	Member
Publication Committee	
1. Dr. Divya Sadastivan	Convenor
2. Lt. Dr. Arun V.	Member
3. Dr. Bijo S. Anand	Member
4. Dr. Divya R.	Member
5. Ms. Aswathy S.M.	Member
Website & Documentation Committee	
1. Ms. Nayana Joylal	Convenor
2. Lt. Dr. Arun V.	Member
3. Dr. Bijo S. Anand	Member
4. Ms. Lekshmi R.S.	Member
5. Ms. Ganga M.R.	Member
6. Ms. Aswathy S.M.	Member
Career Guidance Cell	
1. Ms. Dancy Surendran	Convenor
2. Ms. Jasmin Rose	Member
3. Ms. Gayathri Salim	Member
4. Ms. Ganga M.R.	Member
Grievance Redressal Cell	
1. Ms. Lilin V. Bhaskaran	Convenor
2. Dr. Gopan Raj	Member
3. Ms. Deepthi P.S.	Member
4. Ms. Soumya Viswambharan	Member
Academic Programme Committee	
1. Ms. Krishnasree R. S.	Convenor
2. Ms. Soumya Viswambharan	Member
3. Mr. Bipin Balan	Member
4. Mr. Aswathy S.M.	Member



PRINCIPAL
SREE NARAYANA COLLEGE
PUNALUR

REPORT OF ANTI-RAGGING CELL

2018-2019

Anti-ragging committee during 2018-2019 was formed as per the direction from the Supreme Court. District Collector, Dr.T.Sasidaran (Principal), Circle Inspector of police, Medical officer, Social worker, Dr. Baiju.S, Lt. Dr. Arun.V, Mr.Praveen.K.H., Mr. Shibu.T, Ms.Biji.M.S, Sri.Bahulayan, College union chairman, College union Vice-chairman were members. The first meeting was conducted on 3.07.2018 at 3pm in the Principal's chamber. The main agenda of this meeting was to make necessary arrangements regarding prevention of ragging activities before the commencement of first year classes. So the committee has decided to conduct an awareness class on ragging a criminal offense for 2nd and 3rd year students in collaboration with the police department as early as possible and also appoint teachers and student volunteers to check ragging related activities.

The second meeting was conducted on 06-02-2019 at 12.30pm to evaluate the atmosphere prevailing after joining first year students. The committee observed that the awareness class conducted on 16.07.2018 in association with the police department was successful.

Anti Ragging Committee (as per the directions of the Supreme Court)

- | | |
|--------------------------------|------------------------|
| 1.District Collector | |
| 2.Dr. T. Sasidharan, Principal | |
| 3.Circle Inspector of Police | |
| 4.Media Person | |
| 5.Social Worker | |
| 6.Dr. Baiju S. | : Faculty member |
| 7.Lt. Dr. Arun V. | : Faculty member |
| 8.Mr.Praveen K.H. | : Faculty member |
| 9. Mr.Shibu T. | : Faculty member |
| 10.Ms Biji M.S. | : Faculty member |
| 11.Sri. Bahuleyan | : PTA Executive Member |
| 12.College Union Chairman | : Student Member |
| 13.Vice Chairman | : Student Member |

Anti Ragging Squad (as per the directions of the Supreme Court)

- | | |
|--|-----------------------------|
| 1. Mr.Shibu T. | : Staff Advisor |
| 2. College Union Chairman | |
| 3. College Union Vice Chairman | |
| 4. Dr. S. Baiju | : Teachers' Nominee |
| 5. Mr. Sachin B.S.,
(BII B.Sc. Maths,
Under Officer NCC) | : Students' Nominee |
| 6. Ms. Gayathri Salim | : Matron, Women's
Hostel |




PRINCIPAL
SREE NARAYANA COLLEGE
PUNALUR

2017-2018

REPORT OF GRIEVANCE REDRESSAL CELL

2017-2018

The Grievance Redressal cell for students was constituted at the beginning of the academic year for monitoring students' grievances. In the academic year 2017-2018, the committee consists of Dr. Divya R (convenor), Ms. Nayana Joylal (member) and Mr. Rinku Babu (member).

The meeting held on 12/07/2017 considered the complaint regarding canteen refreshment facilities. The meeting reviewed the canteen facilities and decided to inform the canteen committee and also gave a suggestion to conduct a meeting with the canteen committee.

The second meeting was conducted on 17/07/2017 for improving canteen facilities. The meeting decided to increase snack items and inform the canteen contractor.

S.N. COLLEGE, PUNALUR	
Grievance/Redressal Cell	
1. Dr. Divya R.	: Convenor
2. Ms. Nayana Joylal	: Member
3. Mr. Rinku Babu	: Member
Academic Programme Committee	
1. Ms. Krishnasree R. S.	: Convenor
2. Ms. Silpa Sasankan	: Member
3. Ms. Dancy Surendran	: Member
4. Mr. Ajesh C.R.	: Member
5. Dr. Gopan Raj	: Member
Human Rights Forum	
1. Ms. Nayana Joylal	: Convenor
2. Ms. Jasmine Rose	: Member
3. Ms. Ganga M. K.	: Member
Entrepreneurship Club	
1. Ms. Silpa Sasankan	: Convenor
Students Magazine and Manuscript	
1. Ms. Deepthi P. S.	: Convenor
AISHE	
1. Dr. Biju C.	: Convenor
College Union Election	
1. Dr. Jasmine Anand	: Returning Officer
2. Ms. Kavitha K.S.	: Asst. Returning Officer
3. Lt. Dr. Arun V.	: Asst. Returning Officer
Music Club	
1. Dr. Biju C & Mr. Shibu T.	: Convenors
2. Ms. Soumya Viswambharan	: Member

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HAND BOOK & CALENDAR 2017-18




PRINCIPAL
SREE NARAYANA COLLEGE
PUNALUR

REPORT OF ANTI-RAGGING CELL

2017-2018

The meeting of the anti-ragging committee was held on 23.06.2017 in the principal's chamber at 2.30 pm. The agenda of this meeting was to discuss the precautions to be taken against any kind of ragging activities prior to the arrival of first year students. The committee includes Smt. Deepthi.P.S as convenor and Mr.Sreemurukan, Dr.Divya.V and Ms.Sunitha.T as members. The meeting started with a silent prayer. The committee planned to conduct an awareness class for II and III year students. The committee decided to appoint NSS and NCC students Volunteers to check ragging activities.

The next meeting conducted on 7.11.2017 at 2 pm evaluated the activities of the Anti-ragging committee. The meeting started with a silent prayer. After an interaction with the first year students it is observed that there were no complaints regarding ragging. The meeting opined that the initiatives that were taken to eradicate ragging was successful. Smt. Deepthi.P.S Mr.Sreemurukan, Dr.Divya.V and Adv. Sunitha.T attended the meeting.



S.N. COLLEGE, PUNALUR

Anti-Ragging / Anti Harassment Cell

1 . Ms.Deepthi P.S.	:	Convenor
2. Mr. Sree Murukan A.	:	Member
3. Dr. Divya V.	:	Member
4. Ms. Sunitha T.	:	

Counselling Cell




PRINCIPAL
SREE NARAYANA COLLEGE
PUNALUR

2016-2017

REPORT OF GRIEVANCE REDRESSAL CELL

2016-2017

The Grievance Redressal cell for students was constituted at the beginning of the academic year for monitoring students' grievances. Dr. K Sujatha Kumari (Convenor), Ms. Athira Shaji, Smt. Biji M.S and Shri. T Shibu were selected as the members of the committee. Complaint regarding sexual Harassment is also addressed in this committee.

A meeting was conducted on 22/02/2017 to discuss a student's complaint regarding the Library timing. The committee considered the matter and decided to allow students to use the library in their free time before 5 pm. The committee entrusted the Library Advisory Council to monitor the working of the library.

S. N. COLLEGE, PUNALUR

Grievance/Redressal Cell	
1. Ms. K. Sujatha Kumari	: Convenor
2. Ms. Athira Shaji	: Member
3. Ms. Biji M.S.	: Member
4. Mr. T. Shibu	: Member
Academic Programme Committee	
1. Ms. K. Sujatha Kumari	: Convenor
2. LT. Dr. V. Arun	: Member
3. Ms. Reshmi R.	: Member
4. Mr. Rinku Babu	: Member
5. Mr. T. Shibu	: Member
Right To Information Cell	
1. Mr. S. Baiju	: Convenor
2. Ms. Athira Shaji	: Member
3. Ms. Lekshmi R.S.	: Member
Human Rights Forum	
1. Ms. Biji M.S.	: Convenor
2. Ms. Silpa Sasankan	: Member
3. Ms. Aswathy. S.M	: Member
Former Students Association	
1. Mr. Piravanthoor Gopalakrishnan.	: Secretary

*"When one door of happiness closes, another opens;
but often we look so long at the closed door that we do
not see the one which has been opened for us."*

Helen Keller





PRINCIPAL
SREE NARAYANA COLLEGE
PUNALUR

REPORT OF ANTI-RAGGING CELL

2016-2017

The anti-ragging committee of the college for the year 2016-2017 was constituted as per the direction of the college council. The committee includes Smt. Soumya Viswambaran as convenor, Shri.R.Santhosh, Smt. Deepthi.P.S and Smt. Raji.V as members. The first meeting of this cell was conducted on 29.06.2016 at 3pm. The committee decided to implement positive reinforcement activities and also decided to handover the charges to class tutors to give a general awareness regarding ragging and related punishments. The committee decided to appoint teachers and volunteers in every block to check ragging related activities.

The second meeting was conducted on 08-02-2017 at 12.30 pm. The committee evaluates the atmosphere prevailing in the college after the commencement of First year classes. The committee reveals classes conducted by class tutors on the topic ragging and related punishment were very effective. The committee observed that there are no oral or written complaints from first year students. The committee collected feedback from first year representatives; they were satisfied by the care given by the teachers. The committee concluded overall conditions as peaceful. The committee convenor Ms.Soumya Viswambaran, and members Shri.R.Santhosh, Smt. Deepthi.P.S and Ms.Raji.V attended the meeting.

S.N. COLLEGE, P	
	
Anti-Ragging / Anti Harassment Cell	
1. Ms Soumya Viswambharan	: Convenor
2. Mr. R. Santhosh	: Member
3. Ms. Raji V.	: Member
4. Ms. Deepthi P.S.	: Member




PRINCIPAL
SRI NARAYANA COLLEGE
PUNALUR

3. Proof of Constitution of Internal committees/ Grievances committee formation/ other committees as per UGC norms.

2020-2021



SREE NARAYANA COLLEGE, PUNALUR

Kollam, Kerala - 691 305

Managed by the Sree Narayana Trusts, Kollam

Affiliated to the University of Kerala

NAAC Reaccredited with B Grade (CGPA : 2.51)

DST - FIST Supported

Dr. T. PRADEEP, M.Sc., Ph.D.

Principal

E-mail : dr.tpradip@gmail.com

Mob : 9447034411

Ref. G, /1510A/2020

Date: 14/9/2020

NOTICE

The Principal constituted a committee consisting of the following Teaching Staffs for *Student's Grievance Redressal Cell*. The members are requested to accept the assigned duties.

Name of Members

1.	Dr. Shiny Mathews	Department of Hindi	Convener
2.	Dr. Gopan Raj	Chemistry	Member
3.	Smt. Deepthi P S	English	"
4.	Smt. Soumya Vishambharan	Economics	"

Sree Narayana College, Punalur

14/09/2020

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DST - FIST Supported

Dr. T. PRADEEP, M.Sc., Ph.D.

Principal

E-mail : dr.tpradip@gmail.com

Mob : 9447034411

Ref. G₁/1501A/2020

Date: 3/9/2020

NOTICE

The Principal constituted an *Anti Ragging committee* as per the direction of the Supreme Court. The committee includes the following teaching staff. The members are requested to accept the assigned duties.

Name of Members

1.	Dr.BAIJU.S	Department of Mathematics	Convenor
2.	Lt.Dr.ARUN.V	Department of Chemistry	Member
3.	Mr.RATHEESH.R	Department of Physics	Member
4.	Dr.DEEPTHI.P.R	Department of History	Member
5.	Ms.BIJI.M.S	Department of Malayalam	Member
6.	Sri.BAHULEYAN	PTA Executive member	Member
7.	College Chairman- Students representative		member
8.	College -Vice Chairman- Students Representative		

Sree Narayana College, Punalur

03/09/2020

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2019-2020



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Dr. T. PRADEEP, M.Sc., Ph.D.
Principal
E-mail : dr.tpradip@gmail.com
Mob : 9447034411

Ref: G₁/339/2019

Date: 10/7/2019

NOTICE

The Principal constituted a committee consisting of the following Teaching Staffs for *Student's Grievance Redressal Cell*. The members are requested to accept the assigned duties.

Name of Members


1.	Dr. Shiny Mathews	Department of Hindi	Convenor
2.	Dr. Gopan Raj	Chemistry	Member
3.	Smt. Deepthi P S	English	"
4.	Smt. Soumya Vishambharan	Economics	"

Sree Narayana College, Punalur

10/07/2019

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Dr. T. PRADEEP, M.Sc., Ph.D.

Principal

E-mail : dr.tpradip@gmail.com

Mob : 9447034411

Ref: G, /342A /2019

Date: 24/6/2019

NOTICE

The Principal constituted an *Anti Ragging committee* as per the direction of the Supreme Court. The committee includes the following teaching staff. The members are requested to accept the assigned duties.

Name of Members


1.	Dr.BAIJU.S	Department of Mathematics	Convenor
2.	Lt.Dr.ARUN.V	Department of Chemistry	Member
3.	Dr.RATHEESH.R	Department of Physics	Member
4.	Mr.SHIBU.T	Department of History	Member
5.	Ms.BIJL.M.S	Department of Malayalam	Member
6.	Sri.BAHULEYAN	PTA Executive member	Member
7.	College Chairman- Students representative		member
8.	College -Vice Chairman- Students Representative		

Sree Narayana College, Punalur
24/06/2019

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2018-2019



Sree Narayana College, Punalur

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Dr. T. SASIDHARAN, M.A., Ph.D.

Principal

E-mail : sasidharanthayambath@gmail.com

Mob : 9446268210

Ref G, /383A /2018-19

Date : 25/7/2018

NOTICE

The Principal constituted a committee consisting of the following Teaching Staffs for *Student's Grievance Redressal Cell*. The members are requested to accept the assigned duties.

Name of Members

1.	Smt. Lilin V Bhaskaran	Department of Malayalam	Convenor
2.	Dr. Gopan Raj	Chemistry	Member
3.	Smt. Deepthi P S	English	..
4.	Smt. Soumya Vishambharan	Economics	..

Sree Narayana College, Punalur

25/07/2018

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Dr. T. SASIDHARAN, M.A., Ph.D.

Principal

E-mail : sasidharanthayambath@gmail.com

Mob : 9446268210

Ref G₁/160A/2018-19

Date : 12/6/2018

NOTICE


The Principal constituted an *Anti Ragging committee* as per the direction of the Supreme Court. The committee includes the following teaching staff. The members are requested to accept the assigned duties.

Name of Members

1.	Dr.BAIJU.S	Department of Mathematics	Convenor
2.	Lt.Dr.ARUN.V	Department of Chemistry	Member
3.	Mr.PRAVEEN.K.H	Department of Physics	Member
4.	Mr.SHIBU.T	Department of History	Member
5.	Ms.BIJL.M.S	Department of Malayalam	Member
6.	Sri.BAHULEYAN	PTA Executive member	Member
7.	College Chairman- Students representative		member
8.	College- Vice Chairman- Students Representative		

Sree Narayana College, Punalur

12/06/2018


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2017-2018



SREE NARAYANA COLLEGE, PUNALUR

Kollam, Kerala – 691305

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NAAC Reaccredited with B Grade (CGPA: 2.51)

DST- FIST Supported

Ref: G1/7707A/2017-18

Date: 9/06/2017

NOTICE

The Principal constituted a committee consisting of the following Teaching Staffs for *Student's Grievance Redressal Cell*. The members are requested to accept the assigned duties.

Name of Members

1.	Dr. Divya R	Department of Zoology	Convenor
2.	Smt. Nayana Joylal	English	Member
3.	Smt. Rinku Babu	Commerce	"

Sree Narayana College, Punalur

9/06/2017

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PRINCIPAL IN CHARGE
SREE NARAYANA COLLEGE
PUNALUR





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Kollam, Kerala – 691305

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NAAC Reaccredited with B Grade (CGPA: 2.51)

DST- FIST Supported

Ref: G1/7707 A1/2017-2018

Date: 9/6/2017

NOTICE

The Principal constituted a committee consisting of the following Teaching Staff for *Anti Ragging / Anti-Harassment Cell*. The members are requested to accept the assigned duties.

Name of Members

1.	Ms.DEEPTHI.P.S	Department of English	Convenor
2.	Mr.SREEMURUKAN.A	Department of Mathematics	Member
3.	Dr.DIVYA.V	Department of Chemistry	Member
4.	Ms.SUNITHA.T	Department of Commerce	Member

Sree Narayana College, Punalur
09/06/2017

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SREE NARAYANA COLLEGE
PUNALUR



2016-2017



SREE NARAYANA COLLEGE, PUNALUR

Kollam, Kerala – 691305

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NAAC Reaccredited with B Grade (CGPA: 2.51)
DST- FIST Supported

Dr. G. JAYASENAN , M.A., M.P.A., Ph.D.
Principal
E-mail : jayasenang@gmail.com
Mob : 9496600940

Ref: A₁ / 7814A / 2016

Date: 19/7/2016

NOTICE

The Principal constituted a committee consisting of the following Teaching Staffs for *Student's Grievance Redressal Cell*. The members are requested to accept the assigned duties.

Name of Members

1.	Dr. Sujatha Kumari	Department of Mathematics	Convenor
2.	Smt. Athira Shaji	History	Member
3.	Smt. Biji M S	Malayalam	"
4.	Sri. T Shibu	History	"
5.	Smt. Sandhya	Librarian	"

Sree Narayana College, Punalur
19/07/2016

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SREE NARAYANA COLLEGE
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Kollam, Kerala – 691305

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Affiliated to the University of Kerala
NAAC Reaccredited with B Grade (CGPA: 2.51)
DST- FIST Supported

Dr. G. JAYASENAN , M.A., M.P.A., Ph.D.
Principal

E-mail : jayasenang@gmail.com

Mob : 9496600940

Ref: A1595A / 2016

Date: 6/6/2016

NOTICE

The Principal constituted a committee consisting of the following Teaching Staff for *Anti Ragging / Anti-Harassment Cell*. The members are requested to accept the assigned duties.

Name of Members

1.	Ms.SOUMYA VISWAMBHARAN	Department of Economics	Convenor
2.	Mr.R.SANTHOSH	Department of Physical education	Member
3.	Ms.RAJI.V	Department of Chemistry	Member
4.	Ms.DEEPTHI.P.S	Department of English	Member

Sree Narayana College, Punalur
06/06/2016

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PUNALUR

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