

2023- 2024

Certificate Course in Communicative English



The Department of English
Sree Narayana College, Punalur

Aswathy Anilkumar and Reshma R.

Course Coordinators

5 September 2023

The Principal

Sree Narayana College

Punalur

SUB: Request for Permission to Commence a Certificate Course in Communicative English

Sir,

The Department of English would like to start a Certificate Course in Communicative English for first year students. A detailed proposal is submitted for your consideration and sanction.

Name of the course : Certificate Course in Communicative English

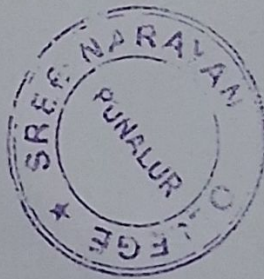
Duration : 30 days

Timing : 1.5 hours on Tuesdays and Thursdays

Faculty : Teachers in the Department of English

Beneficiary students : First Year Degree Students

The department will maintain records of the course under the supervision of the Head of the Department.



Yours faithfully

Permitted

[Signature]
5/9/23

Princ.pal Incharge
Sree Narayana Colleg
Punalu.

[Signature]

Reshma R. and Aswathy Anilkumar

[Signature]

Course Coordinators

CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

Programme Objectives:

- To enable the learners to gain basic communication skills in English
- To empower the Learners with the language skills necessary for placements.

Learning Outcomes:

Sl. No	Area	Learning Outcome
1.	Introduction to the Language Skills: Listening Speaking and Reading	The learner understands English sound system and identify sounds and rhythm of English language
2.	Basic Grammar and Grammar in Context	The learner is able to learn basic English Grammar
3.	Building Vocabulary	The learner is able to understand and use vocabulary in different practical situations
4.	Language in Context	Learn to speak with proper stress and intonation as per the context
5.	Soft Skills	The learner is able to use various soft skills to enhance verbal communication.

Syllabus

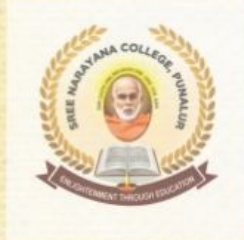
	Topic	Hours
1.	Brief introduction to: Spoken variety of English, the two chief spoken varieties-British and American;	1.5 hrs
2.	Indian English and idea of a neutral accent.	1.5 hrs
3.	Phonetic Symbols	1.5 hrs
4.	Consonant sounds, Vowel sounds in English: Pure vowels (Long vowels and short vowels)	1.5 hrs
5.	Refresher classes on English Grammar and Vocabulary	03 hrs
6.	Connected Speech: Word stress and sentence stress	04 hrs
7.	Reading from texts, computer aided teaching and learning exercises	02 hrs
8.	Entry behaviour evaluation, Introductory Module on Personality Development	03 hrs
9.	Presentation and speech giving techniques	1.5 hrs
10.	Module on Office Etiquette	01 hrs
11.	Module on Customer Care	02 hrs

	Telephone handling Techniques	02 hrs
1.	Module on Active Listening	01 hrs
2.	Module on Product features and benefits	01 hrs
3.	Module on call structure	1.5 hrs
4.	Module on objection handling and questioning Techniques	1.5 hrs
5.	Power point Presentation	1.5 hrs
6.	Module on Telemarketing and Prospecting	1.5 hrs
7.	Module on Complaint handling and handling of difficult people	1.5 hrs
8.	Group Discussion	01 hrs
9.	Lesson on 'How to Face Interview', Body Language,	02 hrs
10.	Debating Competition	1.5 hrs
11.	Conducting Role Plays	1.5 hrs
12.	Conducting Mock Interview	02 hrs
13.	Interactive Sessions	03 hrs
14.	Total Hours	45 hrs



Sree Narayana College, Punalur

Department of English



Certificate Course in Communicative English

Department of English is offering a Certificate Course in Communicative English for first year degree students.

Duration: 30 Days

Time: 3:30 to 5:00 p.m. (Tuesdays and Thursdays)

Last date for registration: 08/09/2023

For more details contact:

Reshma R.

HOD, and Course Coordinator

Phone: 9745824459

AswathyAnilkumar

Course Coordinator

Phone: 9496869008

SREE NARAYANA COLLEGE, PUNALUR

DEPARTMENT OF ENGLISH

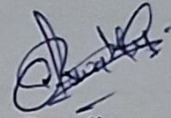
NOTICE

(To be read in first year classes)

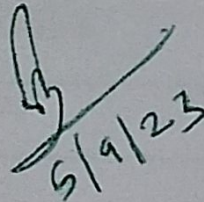
The Department of English of Sree Narayana College, Punalur is conducting a Certificates Course in Communicative English. First year students who are interested to join in the course may register. For more details contact Aswathy Anilkumar, Assistant Professor, Department of English.

Punalur

05/09/23

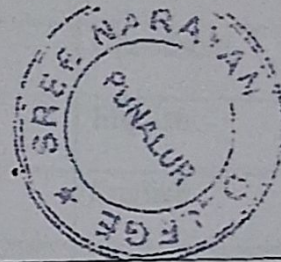


Coordinator



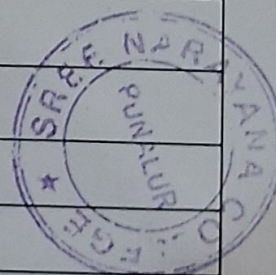
5/9/23

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Sree Narayana Colleg
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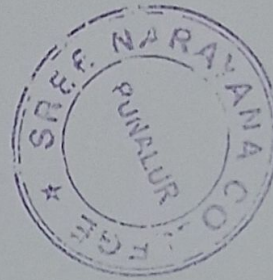


List of Enrolled Students

SLNO:	Admission No	Name of the student	Name of the Department
1	38130	Lekshmi S	Economic
2	38361	Vijay S	Economic
3	38426	Anusree A S	Economic
4	38155	Devika L	Economic
5	38192	Kailas Babu	Physics
7	38126	Akhil B	Physics
6	38321	Akshara Santhosh	Chemistry
8	38353	Thasleema A	Chemistry
9	38341	Devika S	Chemistry
10	38136	Rudra S	Chemistry
11	38170	Abhishek R Nair	English
12	38173	Gayathri Nair S	English
13	38137	Amal Raj	English
14	38214	Pranav	English
15	38131	Chaithra R	English
16	38387	Anjana S	English
17	38305	Abijith J	History
18	38112	Gauri V	History
19	38229	Arya M S	History
20	38333	Bisakh Babu	History
21	38165	Amrutha S	History
22	38227	Mannya B.	History



23	38167	Rinson R	Mathematics
24	38291	Lekshmi P. S.	Mathematics
25	38101	Anu Babu	Mathematics
26	38115	Ramya P.	Mathematics
27	38050	Karthika Udayakumar	Zoology
28	38258	Renu V.	Zoology
29	38400	Merin Sam	Zoology
30	38052	Arsha S	Zoology



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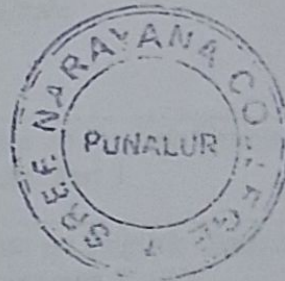
Department of English

NOTICE

17 September 2023

To be read in all first-year classes

Students who have enrolled for the Certificate Course in Communicative English is informed that the classes will be conducted on Tuesdays and Thursdays from 04:00 p.m. to 05:30 p.m. Inauguration of the course is to be held at 4:00 pm on 12/09/23 in the indoor auditorium .

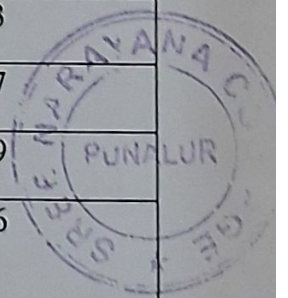


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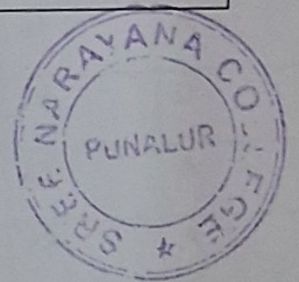
CLASS REPORT

Date	Faculty member	Portion	Attendance
12/09/23		Inauguration and Orientation	30
14/09/23	Narma S Pratheep	Brief introduction to spoken varieties of English, two chief varieties- British and American	25
19/10/23	Narma S Pratheep	Indian English and idea of a neutral accent	27
21/09/23	Reshmi Raveendran	Consonant sounds, Vowel sounds, pure vowels, Pure Vowels	28
26/10/23	Reshmi Raveendran	Phonetic Symbols	20
28/09/23	Aswathy Anilkumar	Refresher class on English Grammar and Vocabulary Part 1	28
3/10/23	Reshmi Raveendran	Refresher class on English Grammar and Vocabulary part 2	29
5/10/23	Aswathy Anilkumar	Reading from texts, computer aided teaching and learning exercise	25
10/10/23	Reshmi Raveendran	Entry behaviour evaluation	27
12/10/23	Reshmi Raveendran	Introductory module on personality development	29
17/10/23	Narma S Pratheep	Presentation and speech giving techniques	22
19/10/23	Aswathy Anilkumar	Module on office etiquette	24
26/10/23	Reshma R	Module on Customer Care	23
31/10/23	Deepthi P. S.	Telephone handling etiquette	27
2/11/23	Narma S Pratheep	Module on Active Listening	29
7/11/23	Aswathy Anilkumar	Module on Product Features and Benefits	26
9/11/23	Aswathy Anilkumar	Module on Call Structures	25
14/11/23	Reshma R	Module on objection handling and questioning Techniques	24



16/11/23	Reshmi Raveendran	Power Point Presentation	29
21/11/23	Reshma. R	Module on Telemarketing and Prospecting	30
23/11/23	Narma S Pratheep	Module on complaint handling and handling of difficult people	25
28/11/23	Aswathy Anilkumar	Group Discussion	28
30/11/23	Reshmi Raveendran	Lesson on "How to Face Interview "	27
05/12/23	Reshmi Raveendran	Body Language	26
07 /12/23	Aswathy Anilkumar	Debating Competition	29
12 /12/23	Narma S Pratheep	Conducting Role Play	30
14/12/23	Reshma R	Conducting Mock Interviews 1	29
19 /12/23	Reshmi Raveendran	Conducting Mock Interviews 2	26
21/12/23	Narma S Pratheep	Interactive Sessions	29
04/01/24	Deepthi P. S.	Interactive Sessions	24

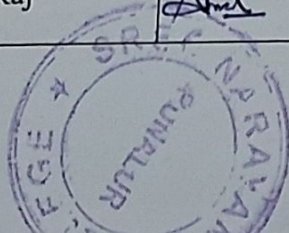
Date	Invigilator	Exam type
09/01/24	Reshma R	Oral Exam
14/01/24	Reshmi Raveendran	Written Exam

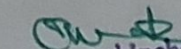


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Attendance Statement

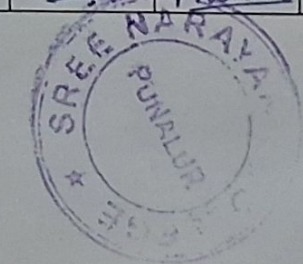
Sl. No:	Ad. No	Name of the student	12/9/23	14/09/23	19/09/23	21/9/23	26/09/23	28/9/23	3/10/23	5/10/23	10/10/23	12/10/23
1	38130	Lekshmi S	Lekshmi	Lekshmi	Lekshmi	Lekshmi	A	Lekshmi	Lekshmi	Lekshmi	A	Lekshmi
2	38361	Vijay S	Vijay	A	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay
3	38426	Anusree A S	Anusree	Anusree	Anusree	Anusree	Anusree	A	Anusree	A	Anusree	Anusree
4	38155	Devika L	Devika	Devika	A	Devika	Devika	Devika	Devika	Devika	Devika	Devika
5	38192	Kailas Babu	Kailas	Kailas	Kailas	Kailas	Kailas	Kailas	Kailas	Kailas	Kailas	Kailas
7	38126	Akhil B	Akhil	Akhil	Akhil	A	Akhil	Akhil	Akhil	Akhil	Akhil	Akhil
6	38321	Akshara Santhosh	Akshara	Akshara	Akshara	Akshara	Akshara	Akshara	Akshara	Akshara	Akshara	A
8	38353	Thasleema A	Thasleema	Thasleema	Thasleema	Thasleema	A	Thasleema	Thasleema	Thasleema	Thasleema	Thasleema
9	38341	Devika S	Devika	A	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika
10	38136	Rudra S	Rudra	Rudra	Rudra	Rudra	Rudra	A	Rudra	Rudra	Rudra	Rudra
11	38170	Abhishek R Nair	Abhishek	Abhishek	Abhishek	Abhishek	A	Abhishek	Abhishek	Abhishek	Abhishek	Abhishek
12	38173	Gayathri Nair S	Gayathri	Gayathri	Gayathri	Gayathri	A	Gayathri	Gayathri	A	Gayathri	Gayathri
13	38137	Amal Raj	Amal	A	A	Amal	Amal	Amal	Amal	Amal	Amal	Amal



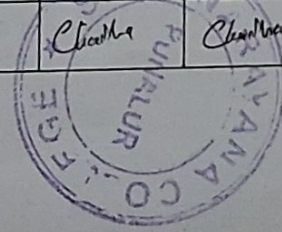

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14	38214	Pranav	<u>Pranav</u>	<u>Pranav</u>	<u>Pranav</u>	<u>Pranav</u>	A	<u>Pranav</u>	<u>Pranav</u>	<u>Pranav</u>	<u>Pranav</u>	<u>Pranav</u>	
15	38131	Chaithra R	<u>Chaithra</u>	<u>Chaithra</u>	<u>Chaithra</u>	<u>Chaithra</u>	<u>Chaithra</u>	<u>Chaithra</u>	<u>Chaithra</u>	A	<u>Chaithra</u>	<u>Chaithra</u>	
16	38387	Anjana S	<u>Anjana</u>	<u>Anjana</u>	<u>Anjana</u>	<u>Anjana</u>	A	<u>Anjana</u>	<u>Anjana</u>	<u>Anjana</u>	<u>Anjana</u>	<u>Anjana</u>	
17	38305	Abijith J	<u>Abhi</u>	<u>Abhi</u>	A	<u>Abhi</u>	<u>Abhi</u>	<u>Abhi</u>	<u>Abhi</u>	<u>Abhi</u>	<u>Abhi</u>	<u>Abhi</u>	
18	38112	Gauri V	<u>Gauri</u>	<u>Gauri</u>	<u>Gauri</u>	<u>Gauri</u>	<u>Gauri</u>	A	<u>Gauri</u>	<u>Gauri</u>	<u>Gauri</u>	<u>Gauri</u>	
19	38229	Arya M S	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	A	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	
20	38333	Bisakh Babu	<u>Bisakh</u>	A	<u>Bisakh</u>	<u>Bisakh</u>	<u>Bisakh</u>	<u>Bisakh</u>	<u>Bisakh</u>	<u>Bisakh</u>	<u>Bisakh</u>	A	<u>Bisakh</u>
21	38165	Amrutha S	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	A	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>
22	38227	Mannya B.	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>	A	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>
23	38167	Rinson R	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	A	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>
24	38291	Lekshmi P. S.	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>
25	38101	Anu Babu	<u>Abhaya</u>	A	<u>Abhaya</u>	<u>Abhaya</u>	<u>Abhaya</u>	<u>Abhaya</u>	<u>Abhaya</u>	<u>Abhaya</u>	<u>Abhaya</u>	<u>Abhaya</u>	<u>Abhaya</u>
26	38115	Ramya P.	<u>Radha</u>	<u>Radha</u>	<u>Radha</u>	<u>Radha</u>	<u>Radha</u>	<u>Radha</u>	<u>Radha</u>	<u>Radha</u>	<u>Radha</u>	<u>Radha</u>	<u>Radha</u>
27	38050	Karthika Udayakumar	<u>K.U.</u>	<u>K.U.</u>	<u>K.U.</u>	<u>K.U.</u>	A	<u>K.U.</u>	<u>K.U.</u>	<u>K.U.</u>	<u>K.U.</u>	<u>K.U.</u>	<u>K.U.</u>
28	38258	Renu V.	<u>Renu</u>	<u>Renu</u>	<u>Renu</u>	<u>Renu</u>	<u>Renu</u>	<u>Renu</u>	A	<u>Renu</u>	<u>Renu</u>	A	<u>Renu</u>
29	38400	Merin Sam	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>
30	38052	Arsha S	<u>Arsha</u>	<u>Arsha</u>	<u>Arsha</u>	<u>Arsha</u>	A	<u>Arsha</u>	<u>Arsha</u>	<u>Arsha</u>	<u>Arsha</u>	<u>Arsha</u>	<u>Arsha</u>

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Sl. No:	Ad. No	Name of the student	17/10/23	19/10/23	26/10/23	31/10/23	2/11/23	7/11/23	9/11/23	14/11/23	16/11/23	21/11/23
1	38130	Lekshmi S	Lekshmi	A	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	A	Lekshmi	Lekshmi
2	38361	Vijay S	A	Vijay	A	Vijay	Vijay	A	Vijay	Vijay	Vijay	Vijay
3	38426	Anusree A S	Anusree	Anusree	Anusree	Anusree	Anusree	Anusree	Anusree	Anusree	Anusree	Anusree
4	38155	Devika L	Devika	Devika	A	Devika	Devika	Devika	A	Devika	Devika	Devika
5	38192	Kailas Babu	Kailas	A	Kailas	Kailas	Kailas	Kailas	Kailas	Kailas	Kailas	Kailas
7	38126	Akhil B	Akhil	Akhil	Akhil	A	Akhil	Akhil	Akhil	Akhil	Akhil	Akhil
6	38321	Akshara Santhosh	Akshara	Akshara	Akshara	Akshara	Akshara	Akshara	Akshara	A	Akshara	Akshara
8	38353	Thasleema A	A	Thasleema	A	Thasleema	Thasleema	Thasleema	Thasleema	Thasleema	Thasleema	Thasleema
9	38341	Devika S	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika
10	38136	Rudra S	Rudra	A	Rudra	Rudra	Rudra	A	Rudra	Rudra	Rudra	Rudra
11	38170	Abhishek R Nair	Abhi	Abhi	A	Abhi	Abhi	Abhi	Abhi	Abhi	Abhi	Abhi
12	38173	Gayathri Nair S	Gayathri	Gayathri	Gayathri	Gayathri	Gayathri	Gayathri	Gayathri	A	Gayathri	Gayathri
13	38137	Amal Raj	Amal	A	Amal	Amal	Amal	Amal	A	Amal	Amal	Amal
14	38214	Pranav	A	Pranav	A	Pranav	Pranav	Pranav	Pranav	Pranav	Pranav	Pranav
15	38131	Chaithra R	Chaithra	Chaithra	Chaithra	Chaithra	Chaithra	Chaithra	Chaithra	A	Chaithra	Chaithra



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16	38387	Anjana S	A	Anjana	Anjana	Anjana	Anjana	Anjana	A	Anjana	Anjana	Anjana
17	38305	Abijith J	Abijith	Abijith	Abijith	Abijith	Abijith	Abijith	Abijith	Abijith	Abijith	Abijith
18	38112	Gauri V	A	Gauri	Gauri	A	Gauri	Gauri	Gauri	Gauri	Gauri	Gauri
19	38229	Arya M S	Arya	Arya	Arya	Arya	Arya	Arya	Arya	Arya	Arya	Arya
20	38333	Bisakh Babu	Bisakh	A	Bisakh	Bisakh	Bisakh	A	Bisakh	Bisakh	Bisakh	Bisakh
21	38165	Amrutha S	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	A	Amrutha
22	38227	Mannya B.	A	Mannya	Mannya	Mannya	Mannya	Mannya	Mannya	Mannya	Mannya	Mannya
23	38167	Rinson R	Rinson	Rinson	A	Rinson	A	Rinson	Rinson	A	Rinson	Rinson
24	38291	Lekshmi P. S.	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi
25	38101	Anu Babu	Anu	A	Anu	Anu	Anu	Anu	Anu	Anu	Anu	Anu
26	38115	Ramya P.	Ramya	Ramya	Ramya	Ramya	Ramya	Ramya	A	Ramya	Ramya	Ramya
27	38050	Karthika Udayakumar	A	K.U.	K.U.	A	K.U.	K.U.	K.U.	K.U.	K.U.	K.U.
28	38258	Renu V.	Renu	Renu	Renu	Renu	Renu	Renu	A	Renu	Renu	Renu
29	38400	Merin Sam	Merin	Merin	Merin	Merin	Merin	Merin	A	Merin	Merin	Merin
30	38052	Arsha S	A	Arsha	A	Arsha	Arsha	A	Arsha	Arsha	Arsha	Arsha


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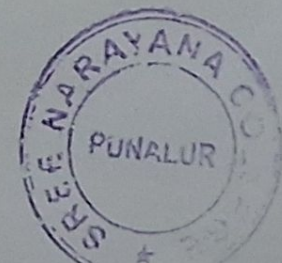


Sl. No:	Ad. No	Name of the student	23/11/23	25/11/23	30/11/23	5/12/23	7/12/23	12/12/23	14/12/23	19/12/23	21/12/23	4/1/24
1	38130	Lekshmi S	Leksh	Leksh	A	Leksh	Leksh	Leksh	Leksh	Leksh	Leksh	Leksh
2	38361	Vijay S	A	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay	Vijay
3	38426	Anusree A S	Anusree	Anusree	Anusree	Anusree	Anusree	Anusree	Anusree	A	Anusree	Anusree
4	38155	Devika L	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika	A
5	38192	Kailas Babu	Kailas	A	Kailas	Kailas	Kailas	Kailas	Kailas	Kailas	Kailas	Kailas
7	38126	Akhil B	Akhil	Akhil	Akhil	Akhil	Akhil	Akhil	Akhil	Akhil	Akhil	Akhil
6	38321	Akshara Santhosh	Akshara	Akshara	Akshara	A	Akshara	Akshara	Akshara	Akshara	Akshara	Akshara
8	38353	Thasleema A	Thasleema	Thasleema	Thasleema	Thasleema	Thasleema	Thasleema	Thasleema	Thasleema	Thasleema	A
9	38341	Devika S	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika
10	38136	Rudra S	Rudra	Rudra	Rudra	Rudra	Rudra	Rudra	Rudra	A	Rudra	Rudra
11	38170	Abhishek R Nair	Abhi	Abhi	Abhi	Abhi	Abhi	Abhi	Abhi	Abhi	Abhi	Abhi
12	38173	Gayathri Nair S	Gayathri	Gayathri	Gayathri	A	Gayathri	Gayathri	Gayathri	Gayathri	Gayathri	Gayathri
13	38137	Amal Raj	Amal	Amal	Amal	Amal	Amal	Amal	Amal	Amal	Amal	A
14	38214	Pranav	Pranav	Pranav	Pranav	Pranav	Pranav	Pranav	Pranav	A	Pranav	Pranav
15	38131	Chaithra R	A	Chaithra	Chaithra	Chaithra	Chaithra	Chaithra	Chaithra	Chaithra	Chaithra	Chaithra

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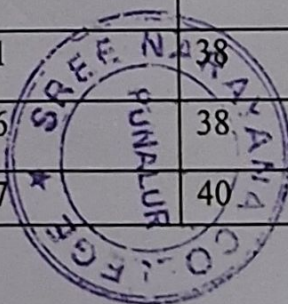
16	38387	Anjana S	<u>Anjana</u>	<u>Anjana</u>	<u>Anjana</u>	<u>Anjana</u>	A	<u>Anjana</u>	<u>Anjana</u>	<u>Anjana</u>	<u>Anjana</u>	<u>Anjana</u>
17	38305	Abijith J	<u>Abijith</u>	<u>Abijith</u>	<u>Abijith</u>	<u>Abijith</u>	<u>Abijith</u>	<u>Abijith</u>	<u>Abijith</u>	<u>Abijith</u>	<u>Abijith</u>	<u>Abijith</u>
18	38112	Gauri V	<u>Gauri</u>	<u>Gauri</u>	A	<u>Gauri</u>	<u>Gauri</u>	<u>Gauri</u>	<u>Gauri</u>	<u>Gauri</u>	<u>Gauri</u>	<u>Gauri</u>
19	38229	Arya M S	A	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	A
20	38333	Bisakh Babu	<u>Bisakh</u>	<u>Bisakh</u>	<u>Bisakh</u>	<u>Bisakh</u>	<u>Bisakh</u>	<u>Bisakh</u>	A	<u>Bisakh</u>	<u>Bisakh</u>	<u>Bisakh</u>
21	38165	Amrutha S	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>	<u>Amrutha</u>
22	38227	Mannya B.	A	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>	<u>Mannya</u>	A
23	38167	Rinson R	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>	<u>Rinson</u>
24	38291	Lekshmi P. S.	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>
25	38101	Anu Babu	A	<u>Anu</u>	<u>Anu</u>	A	<u>Anu</u>	<u>Anu</u>	<u>Anu</u>	<u>Anu</u>	<u>Anu</u>	<u>Anu</u>
26	38115	Ramya P.	<u>Ramya</u>	<u>Ramya</u>	<u>Ramya</u>	<u>Ramya</u>	<u>Ramya</u>	<u>Ramya</u>	<u>Ramya</u>	<u>Ramya</u>	<u>Ramya</u>	<u>Ramya</u>
27	38050	Karthika Udayakumar	<u>K.U.</u>	<u>K.U.</u>	<u>K.U.</u>	A	<u>K.U.</u>	<u>K.U.</u>	<u>K.U.</u>	<u>K.U.</u>	<u>K.U.</u>	<u>K.U.</u>
28	38258	Renu V.	<u>Renu</u>	A	<u>Renu</u>	<u>Renu</u>	<u>Renu</u>	<u>Renu</u>	<u>Renu</u>	<u>Renu</u>	<u>Renu</u>	<u>Renu</u>
29	38400	Merin Sam	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	<u>Merin</u>	A
30	38052	Arsha S	<u>Arsha</u>	<u>Arsha</u>	A	<u>Arsha</u>	<u>Arsha</u>	<u>Arsha</u>	<u>Arsha</u>	<u>Arsha</u>	<u>Arsha</u>	<u>Arsha</u>


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Mark list

Sl. No:	Admission No	Name of the student	Oral Test (50)	Written Test (50)	Total (100)	Grade
1	38130	Lekshmi S	40	45	85	A
2	38361	Vijay S	37	41	78	B
3	38426	Anusree A S	46	45	91	A
4	38155	Devika L	44	40	88	A
5	38192	Kailas Babu	41	41	82	A
7	38126	Akhil B	38	35	73	B
6	38321	Akshara Santhosh	45	40	85	A
8	38353	Thasleema A	45	43	86	A
9	38341	Devika S	40	38	78	B
10	38136	Rudra S	42	36	78	B
11	38170	Abhishek R Nair	35	34	69	C
12	38173	Gayathri Nair S	40	38	78	B
13	38137	Amal Raj	40	36	76	B
14	38214	Pranav	42	37	79	B
15	38131	Chaithra R	44	42	86	A
16	38387	Anjana S	40	35	75	B
17	38305	Abijith J	45	40	85	A
18	38112	Gauri V	45	43	88	A
19	38229	Arya M S	48	41	89	A
20	38333	Bisakh Babu	40	38	78	B
21	38165	Amrutha S	41	38	79	B
22	38227	Mannya B.	46	38	83	A
23	38167	Rinson R	47	40	87	A



24	38291	Lekshmi P. S.	48	45	93	A
25	38101	Anu Babu	44	44	88	A
26	38115	Ramya P.	45	43	88	A
27	38050	Karthika Udayakumar	41	40	81	A
28	38258	Renu V.	43	42	85	A
29	38400	Merin Sam	40	42	82	A
30	38052	Arsha S	45	45	90	A



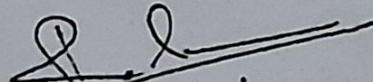
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Punalur

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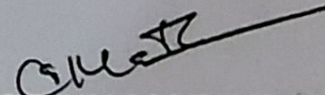
CERTIFICATE

This is to certify that Chithra R., Department of English
has successfully completed a thirty days course in Communicative
English with A grade in the academic year 2023 - 2024

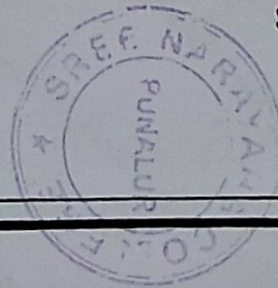
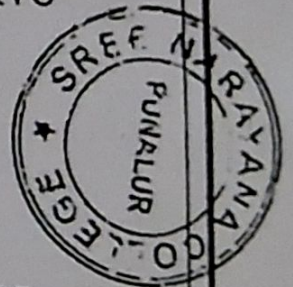

RESHMA R

HEAD OF THE DEPARTMENT

Princ. pal Incharge
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Punalur


DR. SHINY MATHEWS

PRINCIPAL - IN - CHARGE



CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH (2023- 2024)

A 30 days Certificate Course in Communicative English was offered by the Department of English, Sree Narayana College, Punalur in the academic year 2023 2024. Two classes of one and a half hours were conducted every week. The course commenced on 12 September 2023 with an inauguration programme and continued till 4th January 2024.

Objectives

To enable the learners to gain basic communication skills in English

To empower the learners with the language skills necessary for placements.

Process

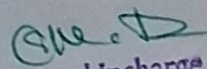
With the permission of the Principal, the Department of English circulated a notice among the first-year students in various departments to inform them about the course. Following this, thirty students enrolled for the course. The inauguration of the course was held on 12 September 2023 at the college auditorium with Dr. Santhosh R, Principal-in-charge of Sree Narayana College, Punalur as the chief guest. After the inauguration the course coordinators gave the students a brief overview of the course.

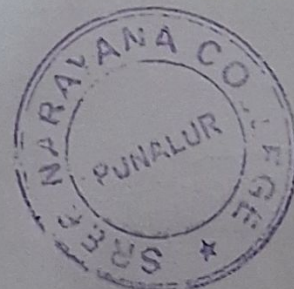
Classes were held on Tuesdays and Thursdays for a duration of one and a half hours. Spoken variety of English, consonant sounds and vowel sounds in English, refresher classes on English grammar and vocabulary, presentation and speech giving techniques were some of the topics taught as part of the course. The lessons were given by the teaching faculty of the Department of English. Following the class an oral and a written assessment was conducted. Those students who scored a total of 80, 70 and 60 percentage were given A, B and C grades respectively.

Benefits

- Students were able to identify the English sound system
- The learner became proficient in basic English Grammar.
- The learners were able to understand and use vocabulary in different practical situations.
- Students learned to speak with proper stress and intonation as per the context

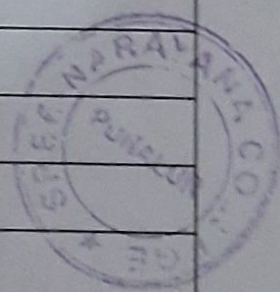
The list of enrolled students, class report and the mark list of the students are attached below.


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Punalur



List of Enrolled Students

SLNO:	Admission No	Name of the student	Name of the Department
1	38130	Lekshmi S	Economic
2	38361	Vijay S	Economic
3	38426	Anusree A S	Economic
4	38155	Devika L	Economic
5	38192	Kailas Babu	Physics
7	38126	Akhil B	Physics
6	38321	Akshara Santhosh	Chemistry
8	38353	Thasleema A	Chemistry
9	38341	Devika S	Chemistry
10	38136	Rudra S	Chemistry
11	38170	Abhishek R Nair	English
12	38173	Gayathri Nair S	English
13	38137	Amal Raj	English
14	38214	Pranav	English
15	38131	Chaithra R	English
16	38387	Anjana S	English
17	38305	Abijith J	History
18	38112	Gauri V	History
19	38229	Arya M S	History
20	38333	Bisakh Babu	History
21	38165	Amrutha S	History
22	38227	Mannya B.	History
23	38167	Rinson R	Mathematics
24	38291	Lekshmi P. S.	Mathematics

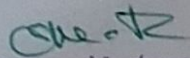


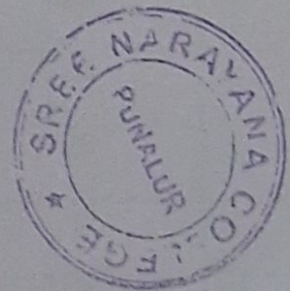
25	38101	Anu Babu	Mathematics
26	38115	Ramya P.	Mathematics
27	38050	Karthika Udayakumar	Zoology
28	38258	Renu V.	Zoology
29	38400	Merin Sam	Zoology
30	38052	Arsha S	Zoology

CLASS REPORT

Date	Faculty member	Portion	Attendance
12/09/23		Inauguration and Orientation	30
14/09/23	Narma S Pratheep	Brief introduction to spoken varieties of English, two chief varieties- British and American	25
19/10/23	Narma S Pratheep	Indian English and idea of a neutral accent	27
21/09/23	Reshmi Raveendran	Consonant sounds, Vowel sounds, pure vowels, Pure Vowels	28
26/10/23	Reshmi Raveendran	Phonetic Symbols	20
28/09/23	Aswathy Anilkumar	Refresher class on English Grammar and Vocabulary Part 1	28
3/10/23	Reshmi Raveendran	Refresher class on English Grammar and Vocabulary part 2	29
5/10/23	Aswathy Anilkumar	Reading from texts, computer aided teaching and learning exercise	25
10/10/23	Reshmi Raveendran	Entry behaviour evaluation	27
12/10/23	Reshmi Raveendran	Introductory module on personality development	29
17/10/23	Narma S Pratheep	Presentation and speech giving techniques	22

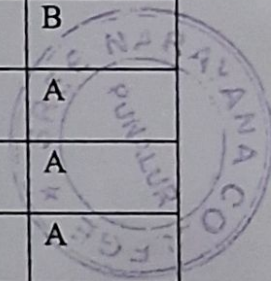
19/10/23	Aswathy Anilkumar	Module on office etiquette	24
26/10/23	Reshma R	Module on Customer Care	23
31/10/23	Deepthi P. S.	Telephone handling etiquette	27
2/11/22	Narma S Pratheep	Module on Active Listening	29
7/11/23	Aswathy Anilkumar	Module on Product Features and Benefits	26
9/11/23	Aswathy Anilkumar	Module on Call Structures	25
14/11/23	Reshma R	Module on objection handling and questioning Techniques	24
16/11/23	Reshmi Raveendran	Power Point Presentation	29
21/11/23	Reshma. R	Module on Telemarketing and Prospecting	30
23/11/23	Narma S Pratheep	Module on complaint handling and handling of difficult people	25
28/11/23	Aswathy Anilkumar	Group Discussion	28
30/11/23	Reshmi Raveendran	Lesson on "How to Face Interview "	27
05/12/23	Reshmi Raveendran	Body Language	26
07/12/23	Aswathy Anilkumar	Debating Competition	29
12/12/23	Narma S Pratheep	Conducting Role Play	30
14/12/23	Reshma R	Conducting Mock Interviews 1	29
19/12/23	Reshmi Raveendran	Conducting Mock Interviews 2	26
21/12/23	Narma S Pratheep	Interactive Sessions	29
04/01/24	Deepthi P. S.	Interactive Sessions	24


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Mark list

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12	38173	Gayathri Nair S	40	38	78	B
13	38137	Amal Raj	40	36	76	B
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18	38112	Gauri V	45	43	88	A
19	38229	Arya M S	48	41	89	A
20	38333	Bisakh Babu	40	38	78	B
21	38165	Amrutha S	41	38	79	B
22	38227	Mannya B.	46	38	83	A
23	38167	Rinson R	47	40	87	A



24	38291	Lekshmi P. S.	48	45	93	A
25	38101	Anu Babu	44	44	88	A
26	38115	Ramya P.	45	43	88	A
27	38050	Karthika Udayakumar	41	40	81	A
28	38258	Renu V.	43	42	85	A
29	38400	Merin Sam	40	42	82	A
30	38052	Arsha S	45	45	90	A

AKS
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