YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	SREE NARAYANA COLLEGE, PUNALUR
• Name of the Head of the institution	Prof.(Dr.) SULEKHA BT
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9495079217
• Mobile no	9495079217
• Registered e-mail	sncpunalur@gmail.com
• Alternate e-mail	iqacsnp2024@gmail.com
• Address	Sree Narayana College, Chemmmanthoor, Punalur-691305, Kollam District, Kerala, India
• City/Town	Punalur
• State/UT	Kerala
• Pin Code	691305
2.Institutional status	
• Affiliated /Constituent	Affiliated to University of Kerala
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**University of Kerala**	
• Name of the IQAC Coordinator	**Capt. Dr. Arun. V**	
• Phone No.	**9446110741**	
• Alternate phone No.	**9446110741**	
• Mobile	**9446110741**	
• IQAC e-mail address	**iqacsnp2024@gmail.com**	
• Alternate Email address	**arun.organic.chem@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sncollegepunalur.in/iqac/AQAR_2022-23.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.sncollegepunalur.in/downloads/iac/2023-24.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**B++**	**2.91**	**2023**	**20/02/2023**	**19/02/2028**

6.Date of Establishment of IQAC	**01/03/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	10	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Nil	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organized Faculty orientation programmes 1. IQAC Organised "AQAR Preparation Workshop" on 26.03.2024 2. IQAC Organised a talk on "Stress Management" on 26.03.2024 3. Four Year UG Programme(FYUGP)-College Level Training Programme-Organised by IQAC on 4.03.2024 4. A program on the "Introduction to Universal Human Values" was organized by the IQAC in the Seminar Hall on 5/09/2023.ASAP Cell of the college in association with Oracuz Infotech Private Ltd, a workshop on Artificial Intelligence and Data Science organised on 10-08-23

Strengthened ICT Facilities and Digital Teaching Methods

Promoted Industrial visits and field visits

Conducted various national, international seminars, workshops and invited talks to improve communication and critical thinking skills

Improved institution-industry collaboration and more MOUs.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

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Plan of Action	Achievements/Outcomes
Encourage more faculty members to pursue doctoral degrees and strengthen the research activities	Research guide in the Department of mathematics has produced one Ph.D and one of the faculty member of Department of Malayalam awarded doctoral degree. 7 research publications have been made in reputed peer reviewed journals. The College also conducted more national and international seminars, workshops, and invited talks to improve communication and critical thinking skills.
Organize faculty orientation program	IQAC organised 5 programmes during the year, namely AQAR Preparation Work shop, a talk on "Stress Management", FYUGP-College Level Training Programme, a talk on "Introduction to Universal Human Values and a workshop on Artificial Intelligence
Strengthen certificate courses	Revised syllabus has been introduced. More students were encouraged to join the certificate courses.
Strengthen ICT Facilities and Digital Teaching Methods .	Teachers were encouraged to use smart class rooms more effectively. We have effectively motivated the students to use library resources including INFLIBNET (N-List). Department of English has a language lab equipped with language learning software English Cloud.
Continue the mentor-mentee system to nurture meaningful relationships between teachers and students.	All departments maintain a system related with mentor mentee relations.
Enroll more students in MOOCs	The academic year 2023-2024 saw a remarkable participation in

	the NPTEL program, with 81 students from our institution enrolled in the program. Of these, 10 students successfully registered for the examination, and notably, 9 students cleared the exam.
Improving Institution-industry collaboration & more MoU	Department of Physics, Chemistry, Zoology, History and Commerce have conducted filed visits. Some of the departments signed MoUs with organisations.
Improve solar facilities	To enhance efficiency and ascertains the proper functioning of the solar panel cleaning activities are regularly conducted by 3yr students. Additionally an app (SOLARMAN Smart) is being used to monitor the functioning of the solar panel.
Strengthen alumni associations to support academic, non academic and infrastructural growth.	Scholarships for students having higher grades. Protein support for athletes. Sponsorship related with hostel Civil service training Thooval sparsham- counselling for students Conducted quizzes and seminars in support with alumni.
Acquiring equipment for Laboratories	Using the funds from PTA chemicals, equipment etc. were purchased for various department laboratories.
Renovation of washroom facility for students	Improvements were made in both ladies and gents' washroom.
Introduce more training programme for sports and games activities	By providing workout training to our students every day, during the year the following achievements were made; Cross country mens team winners, Cross country womens team runners up, Jessu Jayan- body building third

	position inter college participation, Kerala university 1st Runnersup.
Encourage students to participate in co-curricular and extra curricular activities	Students from various departments participated in Kerala University Kalolsavam . Students were participated in quiz competitions.
Strengthen carrier guidance and placement cell	Total students got placement: 52
Conduct green and energy audit	A green and energy audit involves assessing and improving a college's sustainability and energy efficiency. Key activities include analyzing energy consumption by reviewing utility bills and using energy meters, and inspecting buildings for efficient lighting, insulation, and windows. Waste and water usage audits are conducted to identify opportunities for recycling, reducing waste, and conserving water. Finally, reports are generated with recommendations, followed by implementing energy-saving upgrades and ongoing monitoring for continuous improvement.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	18/12/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	19/02/2024

15.Multidisciplinary / interdisciplinary

The college currently follows the Choice Based Credit and Semester System (CBCSS) that was implemented in the year 2010. The system allows students to choose courses from other disciplines in their fifth semester. The University of Kerala under which the college is affiliated is all set to implement the NEP based Four Year Under Graduate Programme (FYUGP) from the next academic year onwards (2024-25). Discussions have taken place in BOS forums and the university's academic council concerning curriculum framework and design. The National Education Policy aims to enhance quality education in the higher education sector. NEP allows students to select courses from a wide range of disciplines, including sciences, social sciences, arts, humanities, sports, and one of the listed Indian languages. This approach is designed to foster critical thinking, versatility, adaptability, problem-solving, analytical skills, flexibility, and effective communication among learners. Additionally, the policy enhances and expands opportunities for research by promoting a holistic and interdisciplinary framework. To acquaint teachers with new courses the college plans to organise workshops and encourage faculty members to participate in Faculty Development Programs (FDPs) and workshops hosted by universities or other institutions

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) is an initiative by the Ministry of Electronics and Information Technology and the Ministry of Education, enabling the transfer or redemption of credits earned by students from one institution to another. Currently, the college, affiliated with the University of Kerala, follows the university's Choice-Based Credit Semester System (CBCSS) curriculum, which does not support multiple entry and exit options. However, with the planned introduction of the NEP-based Four-Year Undergraduate Programme (FYUGP) from the next academic year, the college is set to adopt the Academic Bank of Credits (ABC). Under the existing CBCSS framework, students can continue their studies and progress to the next semester even if they have backlogs. They also have the option to transfer to another institution with approval from the affiliating university. The college actively encourages students to earn additional credits through participation in activities such as NSS, NCC, sports, and the arts. Furthermore, it promotes online learning opportunities through platforms like Swayam and NPTEL.

17.Skill development:

Skill development is a core component of the curriculum, designed to equip students with both practical competencies and academic expertise. The college offers certificate courses in TALLY ERP, Communicative English, Microsoft Excel, Health and Fitness, and Economics in Everyday Life, all aligned with the National Skills Qualifications Framework (NSQF). Additionally, the college is authorised to provide skill-based programmes initiated by the Higher Education Department of the Kerala Government and the Kerala Development and Innovation Strategic Council (KDISC), including ASAP and YIP. To further enhance skill development, the college organises specialised classes and career training sessions, with a focus on strengthening vocation-based education and cultivating essential soft skills. Students are also given opportunities to partake in internships, and collaboration with industries for laboratory work to provide students with practical exposure and hands-on experience. Students are provided with opportunities to develop their leadership skills by serving as office bearers in the College Union. The college integrates humanistic and ethical values into its educational framework through initiatives like the National Service Scheme (NSS), National Cadet Corps (NCC), and various student clubs and cells. Clubs and Cells offer training opportunities that enable students to nurture and refine their talents in areas such as dance, music, drama, writing, and public speaking, equipping them to excel both personally and professionally. Participation in these activities is mandatory, with students required to engage in a minimum of 120 hours of NSS training, 60 hours of NCC training, or 45 hours of involvement in club activities. These multifaceted efforts aim to produce well-rounded individuals equipped with both technical expertise and strong ethical foundations.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college is situated in the state of Kerala, where the mother tongue is Malayalam. Except for disciplines in regional languages, the curriculum is primarily designed in English. Students have the option to choose Malayalam or Hindi as their second language, which they can study up to the fourth semester. Although, English is the medium of instruction, the college also employs Malayalam to facilitate better comprehension, particularly for students from rural backgrounds who have studied in Malayalam-medium schools up to the 10th standard. The curriculum integrates the study of Indian languages, including Malayalam and Hindi, enabling students to gain a deeper understanding of their origins and literary traditions. The syllabus also incorporates the Indian Knowledge System, with courses

such as Indian Writings in English, Indian Aesthetics, and 20th Century Malayalam Literature in Translation. Additionally, works by prominent Indian writers are also included in the curricula of BA English and Communicative English, Hindi and Malayalam. Programmes like BA History and MA World History and Historiography delve into vast areas of historical knowledge, fostering a nuanced understanding of India's rich cultural and historical legacy. The institution embraces India's cultural diversity by organising celebrations of traditional festivals and culturally significant days. Students actively participate in cultural events, which promote awareness of the nation's diverse heritage. Furthermore, days of national importance are observed to rekindle pride in India's rich cultural and historical legacy.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college affiliated with the University of Kerala, Thiruvananthapuram, is committed to achieving excellence in education through a focus on outcome based education and knowledge acquisition. The college offers undergraduate and postgraduate programmes in Arts, Commerce, and Science adhering to the curriculum prescribed by the University of Kerala. The curriculum is designed specifically to deliver Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs), emphasising the development of essential life skills, vocational competencies, intellectual abilities, and interpersonal skills. To achieve these objectives, the students engage in team projects, laboratory work, and self-directed learning activities. Each academic department fosters holistic skill development by encouraging active participation in both academic and extracurricular activities. Various clubs along with NCC and NSS units, provide opportunities for students to enhance their vocational, communication and interpersonal skills. The Science Departments prioritise experiential learning through hands-on laboratory work, while all departments offer six months of project preparation training, ensuring alignment with the course structure. Recognising the importance of emotional intelligence in personal and professional success, the college offers mentoring and counselling sessions to nurture self-awareness, empathy, and emotional resilience. The attainment of course outcomes is evaluated using internal and external assessments. The college also takes pride in its well-established Department of Physical Education, which is dedicated to identifying and nurturing talent in sports, contributing to the development of athletes who excel at national and international levels. Through these diverse initiatives, Sree Narayana College, Punalur, strives to create a dynamic and inclusive learning

environment that empowers students to excel academically, professionally, and personally

20.Distance education/online education:
Sree Narayana College, Punalur affiliated with the University of Kerala, offers only offline regular programmes and does not have a distance learning study centre. However, the institution has embraced blended learning to adapt to the evolving educational landscape. During the COVID-19 pandemic, the college successfully transitioned to online education, enhancing its internet infrastructure to support live sessions and recorded lectures. Teachers and students effectively utilised various ICT tools, including Moodle, Google Classroom, and Zoom, YouTube channels for online teaching and assessment. Students are encouraged to enrol in NPTEL courses, with technical support provided by their respective departments. Our college is a local chapter of NPTEL co-ordinated by IIT, Chennai from 2020 onwards. 3710 is the LC Id. of the college. Faculty members have developed engaging and well-structured classroom activities to enrich the learning experience. Assignments were submitted through platforms such as Google Classroom or Moodle, streamlining the evaluation process and facilitating efficient record-keeping. Through these initiatives, the college continues to adapt and innovate in response to the changing demands of modern education.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**12**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1117**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**89**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**442**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**53**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**41**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**40**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**16.45**
4.3 Total number of computers on campus for academic purposes	**115**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college offers eight undergraduate programme under CBCSS and four postgraduate programmes under the semester framework as per the University of Kerala guidelines. The academic calendar, prepared annually in alignment with university notifications, is made available on the college website. The academic framework includes detailed academic plans, the CLMC, a structured admission process, teacher's diaries, tutorial systems, and open forums. Curriculum delivery is facilitated through IQAC mechanisms, ensuring quality teaching, mentoring, collaborative learning, and student engagement. New students participate in orientation programmes and bridge courses to address knowledge gaps and ease their transition into the curriculum. Departments allocate classes and syllabi systematically, leveraging online platforms like Google Meet, Zoom, and Moodle for teaching and assessments. Student-centric practices, including seminars, assignments, webinars, and a comprehensive question bank, enhance academic and research capabilities. The library, automated with LIBSOFT, supports open access and curriculum integration. Mentoring systems such as tutorials, mentor-mentee, and remedial coaching provide academic and personal support to weak students, while field trips and guest lectures offer practical exposure. The Student Support Programme delivers personalized assistance, and periodic open house meetings strengthen connections between teachers, students, and parents. This holistic approach ensures effective curriculum delivery and fosters all-rounded student development.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.sncollegepunalur.in/iqac/AQAR%20 2023-24%201.1.1%20curricular%20planning%20an d%20implementation.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college, affiliated with the University of Kerala, follows the curriculum and syllabi prescribed by the respective Boards of Studies. An Academic Calendar, drafted by IQAC based on the University Calendar and approved by the College Council, is distributed at the start of each academic year among the students. It schedules key activities like internal examinations, assignment submissions, result publication, seminars, arts day, sports day, and other events.

Undergraduate programmes follow the CBCSS system, while postgraduate programmes adopt the Elective system. CIE contributes 20 marks for UG courses and 25 marks for PG courses. For PG theory, evaluation includes internal exams, assignments, seminars, and attendance; for practicals, it assesses test papers, laboratory performance, and record-keeping. Students undergo a bridge course for the semester system. Internal examinations are conducted by the college and End Semester Examination is conducted by the university.CIE marks are consolidated, approved, and published before being uploaded to the university website after grievance redressal.

CLMC monitors CIE andresults are published promptly, and ncommunicated to the students and parents before uploading the marks to the University.Extraand revision classes are also being arranged to complete and revise the portions.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.keralauniversity.ac.in/downloads/AnnualAcademicandExaminationCalendar1689053862.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

203

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution, established in the devout memory of Sree Narayana Guru, strives to uphold his vision of "Liberation through Education" by fostering social and moral consciousness in students and moulding them into socially responsible citizens. The college follows the university-prescribed syllabi, incorporating topics on gender, environmental sustainability, human values, and professional ethics. Courses like Writings on Contemporary Issues, common for B.A. and B.Sc. students, address gender bias and human values, while subjects such as Malayala Kavitha, Drishyakala Sahithyam, and Reading Fiction explore themes of gender sensitivity. Similarly, compulsory papers like Environmental Studies and Disaster Management delve into environmental conservation, sustainable development, and disaster preparedness. Additional courses such as Ecology and Disaster Management and Statistical Physics further highlight environmental sustainability.

Beyond the curriculum, the college organizes seminars, webinars, and awareness programmes, observing significant days like World Environment Day, International Ozone Day, and World Water Day. The Women's Study Unit collaborates with organizations to conduct programmes on transgender sensitization, self-defense training, and women's rights, while various departments offer income-generating training in crafts, jewelry making, and organic farming. Campaigns like Urja Kiran promote energy conservation. Equal opportunities are guaranteed for all students in club and union activities.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

440

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students	A. All of the above

Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://www.sncollegepunalur.in/iqacfeedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.sncollegepunalur.in/iqacfeedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

331

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

85

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has established a comprehensive learning system through the College Level Monitoring Committee, aimed at assessing and identifying students' learning levels to provide targeted support . Each department offers a bridge course, followed by evaluations to assess student progress. Advanced and slow learners are categorized using various measures. Intentional mentoring sessions are also provided.

Special Strategies for Advanced Learners:

- **Motivate involvement in various intra- and intercollegiate competitions & seminars**
- **Offer programs such as personality development workshops, and encourage participation in placement drives organized by the career guidance cell.**
- **Invove participation in ASAP &YIP**
- **Encouraged to undertake final year projects and internships at reputable organizations.**
- **Annual prizes and cash awards are presented to University Rank Holders and Class Toppers to inspire and motivate students.**
- **Motivate to undertake online certificate courses in NPTEL**
- **Opportunities are given for them to take the central roles in conducting departmental activities for developing their leadership skills.**
- **Advanced learners are selected as peer leaders and engagein peer teaching**

Special Strategies for Slow Learners:

- **Remedial Classes**
- **Personal counselling for motivation.**
- **Assignments**
- **Distribution of Additional Reference Materials**

- **Personal interaction with parents to support the learning process**
- **Peer teaching-learning process that helps slow studentslearn with ease.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1117	**53**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Sree Narayana College, Punalur, ensures a systematic teaching-learning process by fostering students' competencies at various levels. Classroom lectures are enhanced with audio-visual aids such as PowerPoint presentations, videos, and models.

Experiential Learning

- **The Field studies, Industrial and Research Lab visits are organized for students**
- **The college organizes various hands-on training sessions/Exhibitions**
- **Students are encouraged to do projects/internships at other institutions/research laboratories which addresses real-world problems**

- **Each Science department has well equipped laboratories. In addition to the Science labs, the college also features well-equipped language and IT laboratories. The laboratory**

practical sessions & practical records enable the students to have experiential leaning and hands-on training in their specific disciplines

Participative Learning

- Peer learning and group projects create essential values of sharing and cooperation
- Invited talks and seminars organized by various departments provide students with valuable insights and exposure to the latest trends in their respective fields
- Student are encouraged to participate in various intercollegiate seminars/Workshops/Quiz.
- YIP offers institutions a unified platform to cultivate innovation, nurture talent, provide certifications, foster collaboration, guide careers.

Problem Solving

- Visits to and interactions with faculty at research institutions, as part of project work or assignments, foster self-directed inquiry, research skills, and collaborative efforts.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution effectively integrates ICT Tools for enhancing student learning experiences. Faculties adopt various methods of ICT in teaching learning process. Institute premises are wifi enabled & CCTV systems are also available in the institution. Digital Infrastructure like LCD projector/screens and speakers /printers for enhanced teaching-learning experiences. The Website Committee of the college regularly maintains its website which is interactive and user-friendly. Use of Power Point Presentation to prepare lectures and presentations by refining materials to salient points and content Spread sheet to allow students to organize, calculate and

analyse data. These skills provide a critical foundation in preparation for future studies and workplace. Browsing of E Resources to accelerate learning for research activities. Many of the teachers used Google Classroom to upload notes, videos, audio s and to give assignments. Some of the teachers and a few students use MOOC platform to undergo short term courses. Teachers of science subjects use Pentab for th effective practical learning instead of black board. For effective teaching, softwares such as Chemdraw and Latex used by Chemistry, Mathematics and Physics teachers. College library has remote access to e-resources and LIBSOFT AMC , LIBSOFT Web-OPAC, N-List are renewed every year.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

19

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

424

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Sree Narayana College, affiliated with the University of Kerala, has a robust and transparent mechanism for conducting internal and

external examinations. The Choice-Based Credit and Semester System (CBCSS) is implemented at both undergraduate and postgraduate levels. These programs include Continuous Evaluation (CE) and End Semester Evaluation (ESE).During orientation programs, students are informed about procedures for addressing issues related to marks and their rectification. The College Level Monitoring Committee prepares an academic action plan. The Departmental Level Monitoring Committee organizes meetings to allocate classes and distribute syllabi among faculty members. Departments maintain a portion allocation register and teachers' diaries, ensuring systematic progress. The College Council functions as the Internal Examination Committee and appoints an internal examination coordinator to oversee the entire process. Answer sheets are evaluated, and marks are published on the notice board within a week of the internal examination. Assignments are assigned at the start of each semester, with students required to submit them within the stipulated timeframe.A consolidated attendance statement is prepared monthly and displayed on the notice board. Departments submit question papers to the Internal Examination Committee, and a finalized copy of the consolidated CE marks is handed over to the CLMC for submission to the University.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

he college adheres to the rules of the University of Kerala for conducting Continuous Internal Evaluation (CE). A centralized system is in place to manage internal examinations. The Internal Examination Committee collects question papers from departments on a pre-determined date set by the College Council.

Teachers evaluate the answer scripts within the stipulated time, and marks are assigned strictly based on performance. Students are given an opportunity to verify the corrected answer scripts and the corresponding marks.

A three-tier Grievance Redressal mechanism addresses students' concerns related to Continuous Internal Evaluation. This mechanism involves:

   1. Head of the Department (HOD) at the initial level,

2. Departmental Level Monitoring Committee (DLMC) at the intermediate level, and

3. College Level Monitoring Committee (CLMC) at the higher institutional level. Additionally, a University Level Monitoring Committee functions at the apex level for grievance redressal.

Once the valuation is complete, the answer scripts are returned to students, enabling them to review their performance and identify any discrepancies. Faculty members consolidate the CE marks, which are then reviewed and approved by the Head of the Department and the Principal before being published in the department.

Grievances, if any, are resolved as per the prescribed regulations, and retests are conducted for students who were unable to attend the internal examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

ree Narayana College, Punalur, affiliated with the University of Kerala, adheres to the syllabus approved by the University. To harness the students' potential and address emerging challenges, the University periodically revises the syllabus in consultation with the Board of Studies. These revisions are effectively communicated to the faculty through orientation programs and workshops.

The College-Level Monitoring Committee (CLMC) convenes meetings and directs departments to organize discussions on curriculum revisions. Departments are tasked with structuring Course Outcomes (COs), Programme Outcomes (POs), and Programme Specific Outcomes (PSOs). The Programme and Course Outcomes for all academic programs are clearly stated and displayed on the institution's website.

Upon admission, all undergraduate and postgraduate students attend an induction session on the syllabus and academic structure, led by distinguished academicians. Subsequently, program-specific tutors provide students with detailed outlines of the course and program

outcomes. The importance of adhering to an outcome-based education system is emphasized during general meetings with both staff and students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College implements effective measures to evaluate whether students in each program have achieved their respective Course Outcomes (COs), Programme Outcomes (POs), and Programme Specific Outcomes (PSOs). The University follows the Choice-Based Credit and Semester System (CBCSS) as per UGC guidelines, which incorporates both internal evaluation (Continuous Evaluation or CE) and external evaluation (End Semester Evaluation or ESE).

In addition to the University-conducted End Semester Examinations (ESE), the College organizes internal examinations to prepare students for these assessments. Regular test papers, assignments, and seminar sessions are also conducted to help students achieve the desired Course and Programme Outcomes.

Upon completing a program, the concerned department assesses the COs, POs, and PSOs based on students' performance in both CE and ESE.The institution evaluates the attainment of program and course outcomes by assessing how effectively students apply the knowledge and skills acquired from certificate courses to their regular coursework. Feedback from students serves as a valuable resource for this assessment. Additionally, the institution reviews project work, fieldwork, and internships to measure students' practical application of learning, assessing their quality and relevance through reports and presentations .

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

270

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.sncollegepunalur.in/downloads/Annual%20Report%202023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sncollegepunalur.in/Feedback/INSTITUTION/general%20feedback%20students2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	*View File*
Institutional data in prescribed format	*View File*

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College boasts a thriving innovative ecosystem, fostering a culture of research and academic excellence. At the heart of this ecosystem are our esteemed research guides, numbering five, who provide mentorship and guidance to our faculty members and students.

Faculty Engagement in Research

Notably 9 of our faculty members are pursuing their PhDs, demonstrating their commitment to advancing knowledge in their respective fields. This dedication to research has yielded impressive results.

Research Outputs

Our college takes pride in its research outputs, with 7 publications to date. Furthermore, one of our research guides has successfully produced a PhD scholar, a testament to the effectiveness of our research mentorship programs.

Fostering Innovation

Our innovative ecosystem provides a supportive environment for faculty members and students to explore new ideas, collaborate on research projects, and develop innovative solutions.

Student engagement

Students are actively involved in collaborative projects, during the last year we have a number of 35 projects in different R&D lab and in industries and 2 internship in esteemed labs with hands-on experience.

Also we have seminars in entrepreneurship, inspiring innovative thinking and an excellent radio club promoting creative expression and community engagement.

As we continue to nurture this ecosystem, we are confident that it will yield many more breakthroughs and achievements in the years to come.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.sncollegepunalur.in/acaguides.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Community-Based Extension Programs in Our College

Our college is committed to giving back to the community through various extension programs. These initiatives are designed to foster social responsibility, community engagement, and skill development among our students.

Clubs and Initiatives:

We have a range of clubs and initiatives that drive our community-based extension programs:

NSS (National Service Scheme): Focuses on community service, social work, and national integration.

NCC (National Cadet Corps): Emphasizes discipline, leadership, and community service.

Red Ribbon Club: Promotes awareness on HIV/AIDS, health, and wellness.

Bhoomitrasena Club: Focuses on environmental conservation and sustainability.

Community-Based Initiatives:

Our students actively participate in various community-based initiatives, including:

Bus Stand Cleaning: Organizing cleanliness drives at local bus stands to promote public hygiene.

Blood Donation: Conducting blood donation camps to support local hospitals and healthcare services.

Soap Manufacturing Training: Providing training and workshops on soap manufacturing to promote entrepreneurship and self-employment.

Ornaments Making: Organizing workshops on ornaments making to promote traditional crafts and skills.

In celebration of National Science Day, the Post Graduate Department of Mathematics at SN College, Punalur, arranged a Mathematics Quiz Competition for the 8th-grade students of Chemmantur High School on February 28, 2023.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

73

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

12

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college offers a total of 12 programs, comprising 8 undergraduate and 4 postgraduate programs. It is equipped with 32 classrooms; including 11-ICT enabled smart classrooms, along with 8 science labs and 4 computer labs. Additionally, there is a seminar hall for hosting seminars and workshops. The auditorium serves as a venue for meetings, assemblies, art competitions, yoga classes, and various other programs. The significance of science labs lies in their role for practical learning and examinations. The four computer labs cater to classes in BA English and Communicative English, B.Com, BSc Mathematics, and BSc Physics. The college provides comprehensive facilities for examinations and administrative functions within the college office. Students have access to photocopying, library services, and the internet on the

college premises. The library is fully automated, using LIBSOFT software, OPAC Mobile app, and N-List. It boasts a collection of 21,532 books covering various disciplines, along with journals, magazines, and newspapers. Furthermore, the college has a Women's Amenity Centre and a cafeteria with a stationary store. Dedicated rooms are allocated for IQAC, NCC, NSS, FSA, university and internal exams, management, PTA, Counselling Cell, and Grievance & Redressal Cell.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college nurtures students' cultural aptitude with ample facilities and conducts training programs supervised by faculty for college and university level competitions. The Physical Education Department, renowned for its achievements, consistently secures second or third place in intercollegiate level competitions for athletics and games over the past decade. Medals have been earned in interuniversity competitions, and the department boasts a modern Multi-Gymnasium and Health club with cardio and strength equipment. An Open Gymnasium is actively used by both students and faculty. The college's 1965-designed playground spans 4000 sq.m, hosting athletics, football, and cricket tournaments, while the 200-meter Athletic track adds to its features. Established in 2006, the fitness center covers 110 sq.m, offering fitness training, and an indoor badminton court is available. The college auditorium doubles as a yoga training center, regularly hosting yoga courses. Weightlifting and Powerlifting teams triumphed in the Kerala University Championship. Athletes have consistently participated in All-India Inter-University Championships. Additionally, teams in Football, Cricket, Shuttle, Badminton, Wrestling, and Taekwondo engage in various intercollegiate tournaments

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16,31,959

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library, fully automated using ILMS with LIBSOFT software, operates on all working days from 9.30 a.m. to 4.30 p.m. It encompasses a total carpet area of approximately 4000 square feet, housing a reading room, a stack room, and a reference room, with a seating capacity of 80 students. The library is equipped with 21,532 printed books, including reference books, 19 magazines, 7 newspapers, and 10 journals. Membership is extended to students, teaching and non-teaching staff. Additionally, 10 systems with internet connection are provided for students and staff to use N-

LIST and INFLIBNET facilities, each user having individual login and passwords. To ensure data security and selective access, LIBSOFT is organized into two modules: System Administrator Module and User Module, each protected with different passwords. The library offers Web and Android-OPAC for remote access, and the automated Gate Register facilities manage daily visits, providing usage statistics for all categories of visitors.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

45,213

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`95`

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college extends internet facilities to all departments, the office, and the library. Students can use Wi-Fi for browsing N list. All four computer labs are connected to the internet and available from 9:30 am to 4:30 pm. The library is equipped with ten computers featuring internet facilities provided by BSNL.

Wi-Fi is available 24*7 for students residing in the college women's hostel, allowing continuous access to knowledge and information online. Faculty members employ diverse ICT techniques in teaching to enhance effectiveness. Platforms like Google Classroom, WhatsApp, YouTube, Telegram, and Google Meet are used to introduce innovative teaching and learning methods. Campus facilities include ICT tools such as LCD projectors, interactive boards, video cameras, and LED TVs. Faculty members have Google Workspace accounts accessible through the college domain ID. Taking advantage of E-Resources, faculties use techniques like MOOCs, LMS, LaTeX, PowerPoint Presentations, Pentab, Chemdraw, etc. The college library provides N-list, Libsoft, and INFLIBNET to enhance effective library usage. IT facilities in the college encompass computers, smart boards, projectors, laptops, printers, scanners, barcode readers, high-speed photocopiers/scanners, UPS with batteries, inbuilt podium, Wi-Fi modem, Wi-Fi router, amplifiers, speakers, digital cameras, and CCTV cameras.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

115

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4,50,000

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has been providing various facilities in the campus for effective conduct of teaching learning process and ensuring the requirements of students. Proper and systematic arrangement has been made by the college for the maintenance of all campus facilities.

The college management, PTA and college council are responsible for support and maintenance of college facilities College Auditorium, Seminar Hall, Classrooms, Laboratories, women's rest rooms, washrooms, Computer labs and language lab are maintained by the Regional Development Committee appointed by college management. College Hostel- A permanent teacher is appointed as in-charge of the hostel and monitors the functioning of the hostel. Cleaning of classrooms, laboratories and related places is done by supporting staff appointed by the college. Laboratory facilities are upkeeped by concerned departments. Computer labs are provided with adequate computers. Antivirus software is properly installed. In-house maintenance, warranties, AMCs etc. ensure smooth functioning of sophisticated instruments, equipment and computers. Women's Amenity Centre-includes a rest room and three toilets. College has separate photocopiers in the office, examination room and for the students. Language lab is maintained by the Department of English. The library maintenance is done under the supervision of the Librarian and the Library Committee. The Department of Physical Education manages the sports and games facilities of the college. College canteen is maintained by the canteen committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

35

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

35

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	http://www.sncollegepunalur.in/iqac/AQAR%202023-24%205.1.3.%20Skill%20Enhancement.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

473

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

473

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

52

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

92

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

27

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co- curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response. Participation in the academic and administrative bodies empowers students to acquire leadership qualities and executive skills. The student community has representatives in Academic and Administrative Bodies like IQAC, College Council, RUSA, Library Committee, Anti- Ragging Committee, Hostel Committee, Student Grievance Redressal Committee and Canteen Committee. Students play active roles in clubs like Science, Nature, Bhumithrasena, Media, Debate, Theatre, Literary etc. The Students Council works in tandem with the NSS and NCC in activities of social relevance and is entrusted with various duties.

Regular Activities

The Students Council functions for the benefit of students and for the welfare of the College. Various co- curricular activities are conducted, using the Union fund collected from the students at the time of admission. Special financial assistance is availed from P.T.A with the permission of the Principal. The regular activities are: Arts festival and Cultural Programmes Onam and Christmas celebration Awareness programmes Celebration/Observance of National/International Days Annual Sports Meet Prepare students for

university level competitions College Day Farewell functions Voluntary activities: The Students Union works for Social causes: Social and Charity works are undertaken to nurture social responsibility. Student requirements are informed to the authorities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

120

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Respose

Sree Naryana college ,Punalur has an active alumni assocation which function for the overall development of the college.It was constituted in the year 1983, with a view to keep the silken thread of attachment between the old students and their alme mater. The former student association has received official registration under

Charitable Societies Act1955 (KLM/TC/187/2022) on 25 May 2022.

The alumni contribute academically and provide support for infrastructure development. The alumni association supported meritorious students by granting awards and distributing scholarships during 2023-2024. Ramachandran Memorial Scholarships(Rs.30000) is given to the toppers of science departments. The students of 1978-81 chemistry batch constituted an endowment in memory of Prof.G. Santha Devi , they donated Rs.20,7000-, the interest of which is given to the first two toppers of the final year B.Sc chemistry toppers. Kalatharady Viawambaran Memorial merit cum means scholarship (50000) was given to the students of various departments. Krishnan Potti Memorial merit cum means scholarship (Rs 10000) was given to the topper of history department. Lalithambika Antharjanam Puraskaram (Rs.5000) was given to a student who had excelled in Malayalam Language and Literature. Economically weak student support programe offered by 1974-1976 batch spent (Rs 110000).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **B. 4 Lakhs - 5Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sree Narayana College, Punalur, founded in 1965 by reformist leader and former Chief Minister of Kerala Sri R. Sankar, embodies a vision of transformative education inspired by the universal teachings of Sree Narayana Guru. Guided by the Guru's ideals of equality and empowerment, the college has historically uplifted marginalized communities, fostering intellectual growth and social liberation. Its motto, "Enlightenment through Education," reflects a steadfast

commitment to critical thinking, moral integrity, and societal change.

The institution's mission embraces inclusivity, transcending caste, creed, and socio-economic barriers, while promoting nationalism, patriotism, and ecological responsibility. Students are nurtured to become socially aware, culturally enriched, and intellectually agile individuals, equipped to address evolving global and societal challenges.

Governance at the college emphasizes participatory decision-making, accountability, and inclusivity, creating a collaborative and transparent environment. By integrating modern teaching methods, technology, and research with traditional values, the institution fosters academic innovation. Community outreach initiatives, including women's empowerment, environmental conservation, and skill development, further highlight its societal commitment.

Striking a balance between tradition and modernity, Sree Narayana College continues to inspire progress, staying rooted in the timeless wisdom of its founding philosophy while empowering individuals to contribute meaningfully to the world.

File Description	Documents
Paste link for additional information	https://www.sncollegepunalur.in/abtvisionmission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governance and leadership structure of the college involves the Secretary of the Trusts, the college manager, the Executive Committee, and the Regional Development Committee (RDC). The Principal, as an ex officio member of the RDC, plays a crucial role in academic and infrastructure development. To ensure compliance with UGC and government requirements, the college has established various statutory bodies, including the Internal Quality Assurance Cell (IQAC), Internal Complaints Committee (ICC), RUSA-PMC, CLMC, AntiRagging Cell, and Parent-Teacher Association (PTA). These bodies effectively implement the college's vision and mission with the participation of all stakeholders. The IQAC and Heads of Departments develop action plans each academic year, with the CLMC monitoring

teaching, evaluation, tutorials, mentoring, and remedial classes. The PTA fosters a positive relationship between parents, teachers, and students. Additionally, the college provides counseling services and career guidance programs to support students in need. Sree Narayana College, Punalur is committed to providing quality education and holistic development opportunities to all students. Overall, the governance of the college reflects visionary leadership committed to realizing its mission of nurturing individuals equipped to contribute meaningfully to society.

File Description	Documents
Paste link for additional information	https://www.sncollegepunalur.in/iqac/AQAR%20 2023-24%206.1.2%20Effective%20leadership%20i n%20institutional%20practice.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Sree Narayana College, Punalur, has implemented a strategic plan to ensure sustainable growth across key areas like education, research, community outreach, resource mobilization, and infrastructure development. To enhance student employability, the college organizes placement drives in collaboration with industries and educational institutions. A mentor-mentee system fosters strong teacher-student bonds, creating a supportive learning environment.

Faculty development is a priority, with staff encouraged to participate in Refresher and Orientation programs. Enhanced welfare measures further demonstrate the institution's dedication to their well-being. Modern smart classrooms with ICT-enabled methodologies enrich teaching and learning, complemented by peer teaching, remedial sessions, internships, industrial visits, field trips, group discussions, and seminars. Regular academic and administrative audits ensure continuous improvement.

Collaborations with industries and educational organizations have been strengthened to promote faculty exchanges and competitive exam preparation. Faculty and students are supported in publishing research in UGC-approved journals, guided by the Research Committee, which also aids in completing PhD projects. Expanded outreach programs instill social responsibility, while value-added courses and certificate programs align with industry demands.

The Internal Quality Assurance Cell (IQAC) upholds academic standards through meticulous result analysis. Grievance redressal mechanisms ensure concerns are resolved promptly, reflecting the college's commitment to holistic growth and excellence.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sncollegepunalur.in/iqac/AQAR%20 2023-24%206.2.1%20Deployment.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sree Narayana College, Punalur, operates with a democratic governance structure ensuring holistic development. The institution is overseen by the Sree Narayana Trust, which regulates operations, while the Regional Development Committee (RDC) manages local affairs, financial support, and efficient functioning. The Principal leads the college, supported by teaching and non-teaching staff, students, and various committees.

The College Council, including the Principal, IQAC coordinator, department heads, elected staff members, librarian, and office superintendent, reviews internal affairs and makes academic decisions. The Internal Quality Assurance Cell (IQAC) ensures quality standards. The College Students Union represents student interests to the council, addressing issues and organizing extracurricular activities. Regular, transparent meetings enable policy implementation for academic, administrative, and extracurricular planning.

The RTI Cell promotes transparency as per the Right to Information Act, while the Alumni Association and Parent-Teachers Association support institutional activities. Staff appointments follow service rules and merit-based selection, adhering to Kerala Service Rules, UGC, and Kerala University regulations, including teaching standards and community reservations.

The organogram outlines reporting relationships, and academic and administrative procedures are detailed in the handbook and website, ensuring clear communication and structured governance.

File Description	Documents
Paste link for additional information	https://www.sncollegepunalur.in/iqac/AQAR%20 2023-24%206.2.2%20Supporting%20document.pdf
Link to Organogram of the institution webpage	https://www.sncollegepunalur.in/downloads/or ganogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Sree Narayana College, Punalur, provides extensive welfare measures and facilities for teaching and non-teaching staff, fostering a supportive and inclusive work environment. Staff enjoy statutory benefits like GPF, CPF, NPS, GIS, SLI, pension schemes, medical benefits, leave entitlements, festival allowances, and loan facilities. Non-statutory benefits extend to guest faculty, cleaning, and security staff.

Health and wellness are prioritized through yoga sessions, first-aid facilities, and a multi-gymnasium with advanced fitness equipment accessible to all staff. A vibrant staff association organizes community-building activities such as festival celebrations, picnics, and retirement parties. A well-furnished canteen serves hygienic and nutritious food, while a cooperative store offers

essential items at reasonable prices.

The campus features state-of-the-art facilities, including well-equipped departments with computers, printers, storage units, and Wi-Fi connectivity. Staff have access to a spacious library, peaceful garden spaces with seating, and dedicated parking areas for vehicles. Duty leave is granted for professional development through training, workshops, and seminars, and support is extended to teachers pursuing higher studies.

Safety and inclusivity are ensured with grievance redressal cells, internalcomplaints committees,24-hour security, fire safety measures, and a women's amenity center with restrooms and incinerators. The institution's scenic and serene campus enhances productivity and fosters a collegial atmosphere.

File Description	Documents
Paste link for additional information	https://www.sncollegepunalur.in/iqac/AQAR%20 2023-2024%206.3.1%20%20welfare%20measures%20 for%20teaching%20and%20non-%20teaching%20sta ff.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sree Narayana College, Punalur, has a comprehensive Performance Appraisal System to enhance quality standards for teaching and non-teaching staff. The Internal Quality Assurance Cell (IQAC) annually

collects and consolidates the Performance-Based Appraisal System (PBAS) for faculty members. The system follows UGC guidelines and supports faculty promotion. Teacher Performance Records (TPR) document curricular, co-curricular, and extracurricular activities, verified by the IQAC and evaluated by a University-appointed screening committee during promotions.

A Feedback Committee gathers student input on teaching effectiveness through a detailed questionnaire covering various performance aspects. Heads of Departments periodically assess faculty involvement in the teaching-learning process and report to the Principal. All teachers maintain a Teacher's Diary, recording daily academic activities, which are reviewed by the HOD and Principal.

Non-teaching staff participate in self-appraisal, with the Office Superintendent providing reviews to help the Principal monitor progress and resolve pending issues. The Parent-Teacher Association (PTA) meetings gather parent feedback, further enhancing institutional performance.

File Description	Documents
Paste link for additional information	https://www.sncollegepunalur.in/iqac/AQAR%20 2023-%2024%206.3.5%20Performance%20apparisal %20format.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts three types of financial audits to ensure funds are utilized effectively:

- Annual Audit by the Directorate of Collegiate Education: This audit involves a comprehensive review of all funds received by the college. The auditors meticulously examine source documents and vouchers to confirm the proper use of government funds. Any irregularities are detailed in the audit report, along with recommendations for improvement.
- Periodic Audit by the Accountant General of Kerala: These audits focus on the college's accounts related to government funds. After completing the process, the Auditor General

submits a report with recommendations and guidelines that the college implements to optimize fund management.

- External Audits by Chartered Accountants: Central government agencies like UGC, RUSA, and DST require external audits of funds provided by the college's management and parent-teacher association. The audit findings are shared with the general body for transparency.

The college also carries out internal audits annually, where a designated committee of teachers is entrusted with verifying departmental files and equipment. After conducting a thorough physical inspection, the committee prepares a comprehensive verification report, which is then submitted to the principal for review.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

205000

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sree Narayana College, Punalur, employs a systematic approach to mobilizing funds and resources to address institutional needs. Financial support is sourced from multiple stakeholders, including the college management, alumni, Parent-Teacher Association (PTA), faculty, and government bodies.

A Planning and Purchase Committee, chaired by the Principal and comprising senior faculty members and the Head Accountant, prepares an annual budget detailing necessary expenditures. The college management provides significant financial support, including PD funds for admissions, library maintenance, calendars, laboratory needs, associations, stationery, sports, student aid, women's studies, and audio-visual resources.

Contributions from the PTA and Alumni Association further bolster institutional initiatives. Government funding is received through e-grants, scholarships, and programs like RUSA, DST-FIST, and KSCSTE. Additional support is accessed via schemes such as ASAP, NSS, and NCC. Faculty members actively contribute to initiatives such as the mid-day meal program and emergency financial needs.

The allocation and utilization of funds are overseen by faculty committees appointed by the Principal, with assistance from the Superintendent and Head Accountant. Proper fund management is maintained using systems like the Public Financial Management System (PFMS). To ensure transparency and accountability, all financial activities undergo rigorous audits, reflecting the institution's commitment to prudent resource management.

File Description	Documents
Paste link for additional information	https://www.sncollegepunalur.in/staplan.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of S.N. College, Punalur, has been instrumental in driving excellence across academic, administrative, and infrastructural domains. During the academic year 2023-2024, IQAC organized initiatives such as workshops on AQAR preparation, stress management, and curriculum training, while encouraging research, resulting in notable faculty publications. Student empowerment was a key focus, with expanded participation in the NPTEL program, skill-development workshops, new certificate courses, civil service training, and counseling sessions under "Thooval Sparsham." Infrastructure enhancements included the utilization of RUSA and PTA funds for laboratory upgrades, solar panel maintenance, and green initiatives like rainwater harvesting

and waste management. The college achieved milestones in co-curricular and sports activities, with students excelling in arts, academics, and athletics. Engagement with stakeholders, including parents and alumni, strengthened through regular feedback mechanisms and collaborative events, enhancing curriculum and institutional strategies. Placement efforts saw nine students secure jobs, supported by career counseling and skill-building workshops. Green campus initiatives, such as solar power, BLDC fan adoption, eco-friendly workshops, and environmental celebrations, underscored the college's commitment to sustainability. These comprehensive efforts have not only ensured alignment with national accreditation standards but also fostered a culture of quality, innovation, and environmental responsibility within the institution.

File Description	Documents
Paste link for additional information	https://www.sncollegepunalur.in/iqac/AQAR%20 2023-%2024%206.5.1%20IQAC%20deployment,%20gr een%20audit,%20energy%20audit,%20green%20ini tiatives.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Sree Narayana College, Punalur, systematically reviews its teaching-learning processes, structures, and methodologies to ensure continuous improvement in academic standards and outcomes. Guided by the Internal Quality Assurance Cell (IQAC), these efforts align with NAAC norms and emphasize holistic development.

The IQAC regularly evaluates teaching methodologies, curriculum delivery, and assessment strategies. Feedback from students, faculty, parents, alumni, and other stakeholders is collected and analyzed to identify areas for improvement. Academic performance, attendance, participation, and examination results are closely monitored, and the findings are shared with stakeholders. This approach ensures targeted interventions, such as remedial classes, bridge courses, and peer mentoring.

To enhance teaching effectiveness, the college promotes the use of smart classrooms, e-resources, and ICT-enabled pedagogy. Faculty members are encouraged to participate in training programs,

workshops, and refresher courses. Co-curricular activities like debates, seminars, and project-based learning enrich students' experiences, while internships, research projects, and community outreach prepare them for global challenges.

Feedback from stakeholders also informs curriculum revisions, aligning it with industry trends and the institution's mission. Institution Annual Report is prepared. Resources are judiciously utilized to improve infrastructure, such as upgrading Wi-Fi facilities and maintaining campus amenities. These initiatives collectively foster a dynamic learning environment, ensuring incremental improvement in all institutional activities.

File Description	Documents
Paste link for additional information	https://www.sncollegepunalur.in/iqacdocs.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sncollegepunalur.in/iqacannualreport.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college ensures gender equity through various initiatives and activities to foster a safe, inclusive, and healthy campus environment. Top of FormTop of Form

1. Statutory committees like Anti ragging committee, Discipline/Ethics Committee, Women Study Unit, Grievance Redressal committee, Internal Complaints Committee comprising female faculty members are constituted as per UGC guidelines

2. An orientation or induction programme is systematically administered to first-year degree students

3. The Pink Beat System, a programme initiated by the Kerala Police, maintains a vigilant presence in front of the college.

4. Facilities such as complaint box, suggestion box, women helpline numbers are made available to the students

5. Incinerator facility is made available in toilets

6. Academic spaces like classrooms, laboratories, library, and other common spaces on the campus ensure all students' participation.

7. A multi-gymnasium and an open gymnasium inside the college campus cater to the physical well-being of all the students and staff members.

6. A well-established Women's Amenity Centre functions on the campus catering to the needs of girl students.

8. Programmes conducted by various clubs and departments ensure the participation of all students

9. Equal participation of students in arts, sports and cultural activities

10. Curricula are designed in such a way ensuring the inclusion of gender equity topics

File Description	Documents
Annual gender sensitization action plan	https://www.sncollegepunalur.in/iqac/AQAR%20 2023-24,%207.1.1,%20Gender%20Sensitisation%2 0Action%20Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sncollegepunalur.in/iqac/AQAR%20 2023-24,%207.1.1,%20Facilities%20for%20Women .pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is committed to maintaining a clean and eco-friendly campus through comprehensive waste management strategies

1. Solid Waste Management

The biodegradable waste undergoes treatment in a biogas plant, where it is converted into both biogas and biofertilizers. Non-biodegradable wastes like plastics are systematically collected and handed over to the Municipal Corporation for proper disposal.

2. Liquid Waste Management

The campus is equipped with an underground drainage system and leach pits designed to treat liquid waste originating from the hostel,

canteen, wash areas, and restrooms. These systems ensure that wastewater is managed effectively without contaminating the surroundings.

3. E-Waste Management

The institution systematically collects electronic waste (e-waste) from various departments and ensures its safe storage until formal arrangements are made with specialised e-waste recycling agencies.

4. Biomedical Waste Management

The institution is a biomedical waste-free campus. However, proper disposal of used sanitary napkins is managed through incinerators installed in the college hostel and ladies toilets.

5. Hazardous Chemicals and Radioactive Waste Management

The Department of Chemistry ensures that hazardous chemical wastes are treated in a proper and safe manner. Strict protocols are followed to handle and dispose of such wastes, minimising any risk to the environment and human health.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is dedicated to creating an inclusive and welcoming environment for students from diverse backgrounds, irrespective of their gender, caste, religion, or economic status.

Cultural celebrations are an integral part of campus life, fostering

unity and respect among the college community. Festivals like Onam and Christmas are celebrated with great enthusiasm, encouraging the participation of all students and staff to promote cultural harmony and shared joy.

The NCC and NSS units actively contribute to community welfare through initiatives such as cleaning public spaces, distributing food and medical supplies to the underprivileged, organising blood donation, stem cell donation and organising awareness drives. These efforts reflect the college's commitment to social responsibility and civic engagement.

The Department of Malayalam in association with the Literary Club conducted programme in connection with Keralapiravi Celebrations

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution conducts various programmes and observes constitutional and national days of importance to sensitise the students and employees of the institution to the values, rights, duties and responsibilities of the citizens

The college observed national days of importance like International Yoga Day, Independence Day, Human Rights Day, Republic Day etc

NSS and NCC conducted enrolment days to sensitise the students towards their role in serving society and the nation

As part of the Programme "Meri Maati Mera Desh" of Govt. of India, conducted from 1st September to 31st October 2023, the NCC Unit welcomed the Amrit Kalash Yatra at Sree Narayana College, Punalur on 27-09-2023. The NCC community in the college collected Maati from the college and deposited it in the "Amrit Kalash"

Human Rights day was observed at the college

Anti-Ragging awareness class was organised jointly by the NSS unit

and the District Legal Service Authority

Institutional parades were conducted by the NCC unit along with parades on Republic Day

The NCC and NSS units separately carried out cleanliness drives

Blood donation camp and stem cell collection camp were conducted at the college

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sncollegepunalur.in/iqac/AQAR%20 2023-24,%207.1.9,%20Constitutional%20Obligat ions.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international commemorative days, events and festivals to instil national consciousness, harmony, brotherhood and social responsibility among students.

National Reading Day

On behalf of National Reading Day, the Department of English organised the programme Reading Classics

International Yoga Day

On behalf of International Yoga Day, the NCC and the NSS units of the college organised a practice session on yoga on June 21st

World Nature Conservation Day

The day was observed on 28th July 2023 by conducting a cleanliness drive inside the college premises

Independence Day

Independence Day was celebrated on August 15 by hoisting the national flag

Meri Maati Mera Desh

On behalf of Meri Maati Mera Desh programme of the Government of India, the NCC Unit welcomed the "Amrit Kalash Yatra" at Sree Narayana College, Punalur

Teachers Day

Theday was observed with students taking on the role of teachers

Gandhi Jayanthi

Gandhi Jayanthi was observed on October 2nd by conducting a cleanliness drive at the college

Human Rights Day

Human Rights Day was observed by conducting a seminar on Human Rights

World Aids Day

The day was observed by conducting an awareness class

Republic Day

The day was celebrated by hoisting the national flag by the college Principal. Republic Day parades were also held on the day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I – Kanivu- Reaching out to the poor and less fortunate

The college exemplifies its commitment towards fostering social consciousness and supporting marginalised and impoverished communities. This initiative encompasses diverse activities aimed at uplifting poorer sections of society. For instance, the college

provides midday meals and breakfasts to the needy students. Additionally, faculty members support students by offering textbooks and financial assistance. The college also demonstrates solidarity with staff members facing financial challenges. Furthermore, students actively contribute to the initiative by collecting food packets from their homes and distributing them to nearby hospitals or individuals in need, showcasing a collective spirit of compassion and social commitment and responsibility.

Best Practice II – Gurudarshanam-Dissemenating Sree Narayana Guru's Philosophical Ideals

The college upholds Sree Narayana Guru's foundational principle of "Liberation through Education'' in all its deeds. Each day begins with the recital of Daivadasakam, a prayer for humanity composed by Guru. The Sree Narayana Study Centre is pivotal in organising various initiatives celebrating Guru's timeless philosophical insights. Guruarul, involves students preparing charts featuring the Guru's thought-provoking quotes. Additionally, the Guru's lyrical compositions are broadcast through the college's public address system. Through seminars, the Centre further enhances students' understanding of the philosophical principles articulated by Sree Narayana Guru.

File Description	Documents
Best practices in the Institutional website	https://www.sncollegepunalur.in/bestpractices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is dedicated to creating an environment that enables students to achieve their full potential in both academic and non-academic spheres. Since 2019, in collaboration with the Government Taluk Hospital, Punalur, the institution has been conducting a comprehensive Clinical, Anthropometric, and Biochemical (CAB) survey. This initiative aims to bridge critical data gaps concerning

nutritional status and lifestyle diseases.

During the academic year 2023-24, the college organised a Health Audit with enthusiastic student participation under the guidance of medical officers from the Government Taluk Hospital. The audit involved the evaluation of various health parameters, including Random Blood Sugar (RBS), pulse rate, blood pressure, blood oxygen levels, Body Mass Index (BMI), and blood group identification. Based on the findings, students requiring medical intervention were referred to the Government Taluk Hospital for appropriate care. Further emphasising its commitment to student welfare, the college provided financial assistance and other forms of support to students addressing significant health concerns.

Beyond Health Audits, the college regularly conducts capacity-building programmes such as Yoga and workshops, along with seminars and webinars led by health experts. These initiatives are designed to promote healthy lifestyles and foster overall well-being within the student community.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The following are the plan of action of the college for the next academic year

1. The college envisions to conduct state, national and international seminars to enrich and widen the vistas of knowledge in different disciplines

2. Aims to increase the number of existing MoUs with organisations

3. The Post Graduate Departments of Mathematics and Chemistry aim to upgrade to Research Departments

4. Active efforts will be taken to enhance social and community-based outreach and extension activities

5. The college plans to implement the best practice of combining studies with jobs starting from the next academic year.

6. The college will uphold its status as a green campus

7. Competitive Examination training for NET, JRF, CAT etc. will be strengthened for students

8.Decided to implement NEP based FYUGP (Four Year Undergraduate Programme) in tune with University of Kerala from the academic year 2024-25 onwards.Promotion programmes for popularising FYUGP will be conducted

9. Orientation sessions on NEP for faculty members will be conducted

10. Signature courses will be implemented as a part of FYUGP.

11.Conduct training sessions for the office staff to implement ERPS

12. The college will commemorate 60years of excellence with grand Diamond Jubilee celebrations in the next academic year

13. Initiatives will be taken to promote and reinforce health-focused education, practices, and counselling services on campus.