



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	S N COLLEGE, PUNALUR
Name of the head of the Institution	Dr. Pradeep T
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04752222635
Mobile no.	9447034411
Registered Email	sncpunalur@gmail.com
Alternate Email	iqacsncollegepunalur@gmail.com
Address	Sree Narayana College Chemmmanthoor, Punalur, Kollam District, Kerala-691305
City/Town	Punalur
State/UT	Kerala
Pincode	691305

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Rural																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			Santhosh R																						
Phone no/Alternate Phone no.			04752222635																						
Mobile no.			9446272791																						
Registered Email			iqacsncollegepunalur@gmail.com																						
Alternate Email			sncpunalur@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			https://sncollegepunalur.in/images/AQAR_2018-19.pdf																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.keralauniversity.ac.in/downloads/academic_calendar1572591369.pdf																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B+</td> <td>70.3</td> <td>2006</td> <td>02-Feb-2006</td> <td>01-Feb-2011</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.51</td> <td>2014</td> <td>24-Sep-2014</td> <td>23-Sep-2019</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B+	70.3	2006	02-Feb-2006	01-Feb-2011	2	B	2.51	2014	24-Sep-2014	23-Sep-2019
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B+	70.3	2006	02-Feb-2006	01-Feb-2011																				
2	B	2.51	2014	24-Sep-2014	23-Sep-2019																				
6. Date of Establishment of IQAC			01-Mar-2006																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries														
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																							

Seminar on Revised Accreditation Framework	13-Mar-2020 1	48
Seminar on Accreditation Cycle three	08-Jul-2019 1	35
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sree Narayana College, Punalur	RUSA	Govt. of India	2019 730	3500000
State Government	PD Account	Govt. of Kerala	2019 365	660540
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Academic and Administrative Auditing 2. Maintaining Echo Friendly Campus 3. Conduction of Seminars 4. Formation of COVID Cell 5. Scholarship distribution

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
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Academic motivation to backward students	Remedial Coaching has been strengthened in each discipline.
Spoken English classes to improve communication skills	A certificate course under the initiative of Department of English is being conducted successfully.
Career guidance and human rights development programmes .	Career guidance sessions were conducted by various departments and Career guidance cell was active in implementing career guidance programmes. The NSS unit of the college conducted human rights awareness class to the students.
Strengthening measures to enhance teaching-learning process using innovative and ICT enabled teaching learning.	Teachers of various departments used Power point presentations to make teaching and learning process easier. Teachers also used many virtual learning platforms like Google meet, Google class room, Zoom, Telegram etc. to improve the efficacy of teaching and learning and to meet the challenges of the time.
Measures to promote more research activities from the part of students and faculty members.	Teachers of various departments participated and presented papers in various national and international seminars. Paper publications were also done by teachers in journals of national and international repute. Postgraduate students attended seminars in various colleges.
Improving students participation in teaching- learning programme and co-curricular programmes.	Feedback is solicited from the students as well as parents by conducting P.T.A. meetings in each semester regularly. Their suggestions for the improvement of academic and co-curricular activities were taken into consideration.
Recommended for the construction of new block to mark Golden Jubilee Celebration of the College and utilization of RUSA fund	Constructed a new block with well furnished class rooms funded by the management. Initiatives were taken for the maintenance of existing facilities such as class rooms, wash rooms, electrification and drinking water facilities with the aid of RUSA fund.
To make the campus tobacco free, and free from other unethical practices	The NSS unit of the college conducted seminars by incorporating officials from excise departments and the " De-addiction Club" sponsored by the Govt. of Kerala and the college conducted seminars on de-addiction and drug abuses and many such socially committed activities are being organized by various units in the college.
Personality and knowledge development programmes	Kerala Government's initiatives namely S.S.P., W.W.S., A.S.A.P. have organized

	<p>various seminars and orientation programmes for enriching the knowledge and personality of the students. many students have been undergoing training sessions under these schemes . Career guidance and Counseling Cell at college has played inevitable role in developing the personality and addressing the various challenges faced by the students.</p>				
Women Empowered campus	<p>AntiWomen Harassment Cell, Antiragging Cell, Women Cell, etc. are functioning in the campus. Women's Day was celebrated by various units of the college. AntiWomen Harassment Cell, Antiragging Cell, Women Cell, etc. are functioning in the campus. Women's Day was celebrated by various units of the college. Womens day is celebrated by various units of the college.</p>				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> <tr> <td>College Council</td> <td>22-Mar-2021</td> </tr> </table>		Name of Statutory Body	Meeting Date	College Council	22-Mar-2021
Name of Statutory Body	Meeting Date				
College Council	22-Mar-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	23-Feb-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	<p>As a part of MIS, new strategies were developed and executed for online internal examinations for both PG and UG courses. During the lock down period of COVID19 teachers initiated to take online classes in ZOOM and Google Meet platforms. National and international webinars were conducted by various departments. We have partial Management Information system Admission process of</p>				

all UG and PG students are enabled through MIS . CE marks updation: CE marks of students are entered online
Exam registration: Students are enrolled and registered via online
Finance: Finance and account functions through online partially Profile:
Teaching and non teaching Faculty details are uploaded to website

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of academic year 2019-20 college prepared an academic calendar strictly adhering to the notices and circulars received from the affiliating university which is uploaded in the college website. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities. Orientation programme is organized for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. Based on the departmental routine, departments conduct meetings for allotment of classes and syllabus distribution among the teachers. Students are given details of teaching assignment of each teacher at the beginning of a session by the department Along with the traditional chalk and talk method, online platforms such as MOOC, MOODLE, Google Class room etc. were used for teaching and learning process. As a part of MIS, new strategies were developed and executed for online internal examinations for both PG and UG courses, class tests. Student seminars are held after completion of a section of the syllabus and periodic review of performance of students is undertaken. Field tours were organized to ensure effective implementation of the prescribed curriculum. Field Projects were prepared by students of B. Sc. Zoology and B.Com courses Post-graduate students were specially trained to handle assignments, open-house seminars and dissertation so as to prepare themselves for academic research in future. Student satisfaction survey is conducted by IQAC to improve the teaching learning process of each department. National and international webinars and seminars were conducted by various departments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course in Spoken English	Nil	15/07/2019	30	Focus on employ ability	Communication Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	No new programme	01/06/2019

	introduced	
BSc	No new programme introduced	01/06/2019
BCom	No new programme introduced	01/06/2019
MSc	No new programme introduced	01/06/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	No new programme introduced	01/06/2019
BSc	No new programme introduced	01/06/2019
BCom	No new programme introduced	01/06/2019
MSc	No new programme introduced	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	30	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga- A Self Development	15/07/2019	30
Health and Fitness Science	05/08/2019	30
Gurus Philosophy in Everyday Life	26/09/2019	25
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Commerce	69
BSc	Zoology	30
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Nil
Alumni	Nil
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback mechanism gives a new vision to the institution for its overall development. Feedback from students and parents were collected in the year 2019-2020 and the data collected has been analysed and the report was discussed in the meeting of the college council. The positive suggestions received through the feedback are considered for the overall enhancement of the facilities. A random sample of students from all departments was selected and their opinions on various objectives are measured on a five point scale. Student feedback on Course for Curriculum Evaluation was collected in the year. Twelve criteria are given and the feedback analysis is carried out on a five point scale. 90 of students agreed that the suitability of syllabus is excellent and very good. The majority opined that the aims and objectives of the syllabi are well defined and clear. Above 70 of students have marked the availability of reference materials for course content and availability of prescribed books and reference materials as excellent and very good. In students' view, the curriculum has prospects for higher education and employability and it gives scope for internship, training and research. Even though the syllabus generates interest in the subject area, 10 of students held the opinion that the size of the syllabus could be curtailed. Majority rated the design of the courses as very good as it offers an opportunity for extra learning or self learning. The objectives stated for the courses are marked as excellent by the majority. Feedback on faculty was collected based on ten attributes on a five point scale (excellent, good, average/below average/ poor). Sincerity, punctuality and regularity of teachers are marked as excellent by the majority. Analysis revealed that the communication skill of the teachers are excellent and the coverage of all topics is ensured by them. The majority of teachers encourage student participation in the class and they are approachable. The discipline enforcement by the teachers is evaluated as excellent and good. The analysis shows that the students get enough guidance and help from teachers and the students expect more encouragement in extracurricular activities. An analysis on feedback collected from parents for the evaluation of the facilities in the campus was done in the year. Twelve attributes were given on a five point scale (very good, good, tolerable, poor, very poor). Majority opined that discipline is excellently maintained in the campus. The parents are fully satisfied with the quality of teaching and internal evaluation system. A strictly maintained attendance system is there in the college. The institution ensures hygienic environment and student amenities like drinking water and wifi. The assistance offered by the college office is marked as very good. The overall rating of the institution was very good

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Communicative English	60	1670	56
BA	Economics	60	1977	63

BA	History	60	2306	62
BSc	Chemistry	55	1291	46
BSc	Mathematics	44	751	35
BSc	Physics	44	1118	40
BSc	Zoology	40	2113	36
BCom	Commerce	70	3472	73
MSc	Chemistry	15	1015	15
MSc	Physics	18	788	17
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1199	88	28	Nil	54

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
54	54	5	5	5	21

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Sree Narayana College Punalur is having an efficient and well-structured mentor-mentee system keeping the students equipped to pursue academic as well as personal goals. The mentor meets the mentee periodically ensuring an environment of care and personal attention, thus helping to identify and enhance the strengths of the mentee. It provides better opportunities for personal rapport between the teacher and the student. Every year, each department separately organize orientation gatherings for first semester students on the beginning of academic session and explain the implementation of the mentoring system of the individual departments. The mentor for each student will be the same teacher until they complete the course. Wards are assigned to tutors at the ratio of 39:1. In the process of mentoring, the biographic details of each student including educational background and socioeconomic status are kept in record. The mentors make sincere efforts to understand their mentees, help them to settle well in the new atmosphere and provide adequate support directing the students to join various clubs and centres available in the college according to their tastes. All Departments maintain the records of class tests, attendance records, various other records of student related to the reviewing of the performance of the students. Mentors are actively involved in evaluating and sorting the performance of the students and provide proper guidance whenever required. The mentor inspires the students to overcome their inhibitions, recognizes the strengths of the mentees and motivate them to utilise every opportunity to progress in their own lives and careers. They also meet the parents of their wards at least once in every semester and discuss the areas where the mentee needs improvement. The mentor plays a key role in the mentees internships and placements. P.G. Departments of the college provide proper advice and coaching to students to crack competitive exams like NET GATE. Special coaching is given to interested students for qualifying PSC, Bank tests etc. Additionally, college conducts special programmes under new Initiatives of Higher Education

Department like Walk With Scholar (WWS), Additional Skill Acquisition Programme (ASAP) Scholar Support Programme (SSP) and Young Innovators Programme (YIP) which get funds from the government of Kerala. Special attention is given to students who are backward in academics through Remedial Coaching and SSP. During the last semester of study proper guidelines for career opportunities and higher studies are provided, considering the aptitude and talents of the students. They collect feedback from their students each year for further improvement in the executed system. Thus, mentor acts as a guide, coach and indeed a role model for the mentee. Mentors are directed to attend all training programmes related to mentoring and quality teaching. All mentors keep a confidential data sheet related to their students each year which includes data regarding students' progression and placements.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1287	54	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
46	34	12	Nill	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Communicative English	1	13/11/2019	30/10/2020
BCom	Commerce	1	13/11/2019	31/10/2020
BSc	Chemistry	1	13/11/2019	31/10/2020
MSc	Mathematics	1	06/12/2019	30/12/2020
BA	Economics	2	05/06/2019	25/01/2020
BSc	Zoology	2	05/06/2019	18/12/2019
MSc	Physics	2	08/08/2019	20/05/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to University of Kerala and the curriculum and syllabi for all programmes are designed and prescribed by the Board of Studies constituted for the respective subjects. All UG programmes are following CBCSS system and PG programmes are following elective system. The weightage of the continuous evaluation for each course is 20 of the maximum marks for the course

for UG programmes and 25 of the maximum marks for PG programmes. The continuous evaluation system for P.G. comprises internal examinations, seminar/assignments and attendance in the case of theory courses and 25 marks each for test paper, punctuality and regularity in the laboratory, performance of the experiments and record, respectively in the case of practical courses. The faculties are assigned for handling different courses of each programme and are assigned to evaluate the students through the whole semester. The theory test papers are conducted according to the time table issued by the college in each semester. The students are directed to submit assignments based on the topics significant in each course of the semester. The marks for the attendance are given as per the University regulations. The CE marks are consolidated by the faculties assigned and the same is published in the department after approval by the Head of the department and Principal. The grievances, if any, are redressed in the manner prescribed by the regulations. The published CE marks are uploaded in the University website as per the notifications from the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic action plan is prepared by every department at the beginning of each academic year. Department level meetings are conducted by each department and finalise the curricular and extracurricular activities for each semester.

On the basis of the action plan inputs from each department, the college prepares the Academic calendar for the current year which includes the dates for internal examination, extension activities and the observation of each special day in the calendar. The college reopens after summer vacation on the first working day of June and starts the academic sessions of the UG and the PG programmes. Continuous Evaluation for the Fourth semester UG programmes and End semester examinations for the Fourth semester UG programmes are conducted in accordance with the University academic calendar. The classes for the First Semester UG Programmes commence from July 2019 onwards. An Induction programme is organised every year for the newly enrolled First semester UG students. The PG admissions are commenced as per university schedule from August 2019 onwards. The Principal convenes monthly meetings of the Academic Council which comprises of the Heads of each department to review the monthly progress. The meetings also analyse the timely conduct of Continuous Evaluation and distribution of CE marks. The Academic calendar also includes college specific activities like Arts Day, Sports Day, College Day, Founders Day and so on. The University calendar is circulated among the teachers and uploaded to the college website. The hard copies of the college calendar are provided to all the students. The departments submit a half yearly report at the end of the Odd semester and a Yearly report at the end of the academic year. These are reviewed by the Principal and subsequently forwarded to the College Managing Governing Body.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://sncollegepunalur.in/images/Programme_Outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
133	BA	Communicative English	27	13	48

150	BA	Economics	47	26	56
140	BA	History	51	13	25
159	BCom	Commerce	67	46	69
250	BSc	Zoology	31	22	71
235	BSc	Chemistry	42	24	57
635	MSc	Chemistry	15	13	80
230	BSc	Physics	37	21	57
630	MSc	Physics	17	13	76
220	BSc	Mathematics	35	20	57
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://sncollegepunalur.in/images/Student_Satisfaction_Survey_2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Sree Narayana College Punalur	Covid Cell	P.T.A	Sanitizer preparation	Social Welfare	23/03/2020
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	Nil
International	Mathematics	4	Nil
International	Commerce	2	Nil
International	Physical Education	1	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Co-operative distribution system in Keala-A boon during lockdown	Vijumon T.P	Aegeaum J.	2020	1	S.N. College, Punalur	1
Large retailers: A comparative study between selected supermarkets and co-operative super markets in thiruvananthapuram cities	Vijumon T.P	J.Xidian Uni.	2020	1	S.N. College, Punalur	1

Δ -Convexity Number and Δ -Number of Graphs and Graph Products	Bijo S. Anand	CALDAM	2020	0	S.N. College, Punalur	Nil
Computing the hull number in Δ -convexity.	Bijo S. Anand	Theor. Comput. Sci.	2020	1	S.N. College, Punalur	1
On the Carathéodory and exchange numbers of geodetic convexity in graphs. Theor.	Bijo S. Anand	Theor. Comput. Sci.	2019	1	S.N. College, Punalur	1
A simple strategy for flexible electromagnetic interference shield: Hybrid rGO/CB reinforced polydimethylsiloxane synopsine	J.B.Anooja	Journal of Alloys and Compounds	2019	5	S.N. College, Punalur	5
Kinematic analysis on selected Biomechanical parameters of hop phase in triple jump	Santhosh R	International Journal of Physiology, Nutrition and Physical Education	2019	1	S.N. College, Punalur	1
Characterization of general position sets and	Bijo S. Anand	Appl. Math. Comput.	2019	4	S.N. College, Punalur	4

its applications to cographs and bipartite graphs.						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Co-operative distribution system in Keala-A boon during lockdown	Vijumon T.P	Aegeaum J.	2020	1	Nill	Nill
Large retailers: A comparative study between selected supermarkets and co-operative supermarkets in thiruvananthapuram cities	Vijumon T.P	J.Xidian Uni.	2020	1	Nill	Nill
Kinematic analysis on selected Biomechanical parameters of hop phase in tripple jump	Santhosh R	International Journal of Physiology , Nutrition and Physical Education	2019	Nill	Nill	Sree Narayana College, Punalur
Δ -Convexity Number and Δ -Number of Graphs and Graph	Bijo S. Anand	Algorithms and Discrete Applied Mathematics	2020	4	Nill	Sree Narayana College, Punalur

Products						
Computing the hull number in γ -convexity.	Bijo S. Anand	Theor. Comput. Sci.	2020	4	1	Sree Narayana College, Punalur
On the Carathéodory and exchange numbers of geodetic convexity in graphs. Theor.	Bijo S. Anand	Theor. Comput. Sci.	2020	4	Nill	Sree Narayana College, Punalur
Characterization of general position sets and its applications to cographs and bipartite graphs. is on selected Biomechanical parameters of hop phase in tripple jump	Bijo S. Anand	Appl. Math. Comput.	2019	4	12	Sree Narayana College, Pun
A simple strategy for flexible electromagnetic interference shield: Hybrid rGO/CB einforced polydiemet hane synopsine	J.B.Anooja	Journal of Alloys and Compounds	2019	5	5	Sree Narayana College, Punalur

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi	18	23	31	1

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ALL INDIA TREKKING EXPEDITION, KERALA- II at Aripa, Kollam	NCC DIRECTORATE, KERALA LEKSHWEEP Directorate, Thiruvananthapuram	1	5
Inter directorate Sports Shooting Championship at Asansol, West Bengal (Peep Sight Prone Position SW)	NCC INDIA	1	1
CATC Cum Shooting Capsule at Kongu Engineering College, Perundurai, Erode	conducted by 15 TN BN NCC, Erode, NCC Group HQ, Coimbatore 2019,	1	1
CATC Shooting at CRPF, Pallipuram conducted by 2(K) BN NCC, Thirumala, Thiruvananthapuram	NCC INDIA	1	1
IGC Shooting Competition conducted by 33(K) Bn NCC, Nedumkunnam at St. Georges HSS, Kattappana	NCC INDIA	1	1
CATC IGC Shooting conducted by 14(K) BN NCC, Pathanamthitta at St. Thomas College, Pala	NCC INDIA	1	1
CATC Shooting Camp at CRPF GC, Pallipuram	NCC INDIA	1	1
63RD NATIONAL SHOOTING CHAMPIONSHIP COMPETITIONS (nsc) IN SMALL BORE RIFLE PISTOL EVENTS held at Bhopal, MP	NCC INDIA	1	1
RDC CAMP 2020 AT	NCC INDIA	1	1

NEW DELHI, INDIA			
17 INSTITUTIONAL PARADES	COY 4, NCC UNIT, SN COLLEGE, PUNALUR AND 9(k) BN NCC, KOTTARAKKARA	1	108
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Tree plantation.	COY 4, NCC UNIT, SN COLLEGE, PUNALUR AND 9(k) BN NCC, KOTTARAKKARA	Tree plantation.	1	57
Celebrated international Yoga day.	COY 4, NCC UNIT, SN COLLEGE, PUNALUR AND 9(k) BN NCC, KOTTARAKKARA	Yoga	1	38
Independence Day Celebration	COY 4, NCC UNIT, SN COLLEGE, PUNALUR AND 9(k) BN NCC, KOTTARAKKARA	Parade	1	95
Participated in the Republic Day Celebrations organised by the Punalur Municipality.	COY 4, NCC UNIT, SN COLLEGE, PUNALUR AND 9(k) BN NCC, KOTTARAKKARA	Parade	1	106
Cleanliness rally	PUNALUR MUNICIPALITY, NCC UNIT SN COLLEGE, PUNALUR 9(K) BN NCC, KOTTARAKKARA	Cleaning ,organising a rally to make awareness	1	100
Door to door Campaign	NSS Unit	Campaign	2	12

connection with Poshan Abhiyan				
Poshan Abhiyan	NSS Unit	Photo story -Roll of food additives and junk food on human health	6	84
Sramadhan	NSS Unit	Cleaning the Pond	2	7
National Unity Day	NSS Unit	Pledge, Poster competition	4	61
Sramadhan	NSS Unit	Clean campus Green Campus	2	83
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange Programme	5	Govt.Tholicodu L.P.S. Punalur	20
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
nternship	B.Com. Project	Punalur Municipality	10/12/2019	21/02/2020	35
Internship	B. Sc, ZoologyProject	Kariavattom Campus, Thiruvanthapuram	02/12/2019	28/02/2020	30
Ph.D Research facility centre	Ph.D Programme in Commerce and Chemistry	Sree Narayana College Kollam	01/07/2019	30/06/2020	8
Ph.D Research facility centre	Ph.D Programme in Mathematics	Mar Ivanios College Thiruvanthapuram	01/07/2019	30/06/2020	3
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

4.1.2 – Details of augmentation in infrastructure facilities during the year

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

4.2.2 – Library Services

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
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Existing	83	3	16	3	3	2	10	0	0
Added	0	0	0	0	0	0	0	0	0
Total	83	3	16	3	3	2	10	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1000000	1050000	10100000	6600000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Introduction The college has established policy guidelines for the maintenance and utilization of library, computers, classrooms, gymnasium, laboratory resources and other infrastructural facilities. For the optimal allocation and utilization of resources regular meetings of various committees constituted for this purpose is held. The grants received along with other financial recourses are utilized for the upkeep and maintenance of different facilities as per the requirements and interest of the students. For this Building and Infrastructure of the college plays important role. The committee reviews the requirements of infrastructure and the same will be discussed in the College Council meetings. The policy guidelines are intended to:

- Promote coordination between facility allocation and utilization ensures the optimal usage of resources like laboratories, sports gymnasium, library and classrooms inside the campus.
- Establish standard procedures for the use of physical and academic facilities.

II. Laboratory III. Library IV. Sports V. Computers and ICT facility VI. Classrooms VII. College Auditorium and Seminar Hall VIII. Golden Jubilee Building

<https://sncollegepunalur.in/images/Utilization and Maintenance Policy Manual 2020.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Scholarship and Endowment Award	13	26000
Financial Support from Other Sources			
a) National	SNEHAPOORVAM, HIGHER EDUCATION	464	2064150

	SCHOLARSHIP , POST MATRIC SCHOLARSHIP FOR MINORITIES, POST MATRIC SCHOLARSHIP FOR STUDENTS WITH DISABILITIES , CENTRAL SECTOR SCHOLARSHIP, E- grant, SUVARNA JUBILEE MERIT SCHOLARSHIP, ,		
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YIP(Young Innovators Programme	07/06/2019	22	Kerala Development Innovators Strategy Council (K-DISC), Govt of Kerala
Walk With a Scholar Programme	24/08/2019	90	WWS Sn College , Higher Education Department ,
Seminar on the topic Right attitude to success	19/02/2020	45	Counselling Cell . S N College Punalur
Student Counselling	10/06/2019	125	Counselling Cell . S N College Punalur
Scholar Support Programme (SSP)	20/08/2020	80	SSP , SN College , Punalur . Higher education department
Acquired skill acquisition programme (ASAP)	08/10/2019	25	ASAP , Kerrala Government
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	PSC Coaching	20	Nill	2	2
2019	CSIR NET	30	Nill	Nill	Nill

	Coaching				
2019	career counseling	61	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nill	Nill	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B Sc Zoology	Zoology	Kerala University Fisheries College , Pathanamthitta	M sc Fisheries
2019	1	B Sc Zoology	Zoology	Amrutha Viswa vidya peetam , Ernakulam	Msc Nano science and Molecular Medicine
2019	4	B A Economics	Economics	IGNOU	MA Economics
2019	3	B.Sc. Mathematics	Mathematics	Distance Education University of Kerala	M.Sc. Mathematics
2019	2	B.Sc. Mathematics	Mathematics	MMTC Vilakkudi, Jamia Training College Chithara	B.Ed.
2019	10	B.Sc. Mathematics	Mathematics	Sree Narayana College Punalur, TKM College of Arts and	M.Sc. Mathematics

				Science Kollam, St. Stephens College Path anapuram, St. Johns College Anchal, Sree Narayana College Kollam, BJM College Chavara, Marthoma College for Women Perumpavoor	
2019	1	B.Sc. Mathematics	Mathematics	Bharathiar University coimbatore	M.Sc. Statistics
2019	1	B. Sc. Mathematics	Mathematics	DB College, Sasthamcotta	M.A. Economics
2019	1	B. Sc. Mathematics	Mathematics	Rajadhani Institute of Engineering and Technology, TVM	MBA
2019	3	B. Sc. Mathematics	Mathematics	MMTC Vilakkudi, Jamia Training College Chithara	B.Ed.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Shuttle Badminton: Boys	UG PG	44
Shuttle Badminton: Girls	UG PG	24
Fitness programme for teachers	Gents and Ladies	18
Carroms Tournament: Doubles: Boys	UG PG	44

Carroms Tournament: Doubles: Girls	UG PG	24
Cricket Tournament: Boys	UG PG	40
Physical Fitness programme for students	UG	40
Fit India Movement	UG	61
Quiz Competition on Kerala Culture	UG PG	32
Celebrated international Yoga day.	NSS NCC	38
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	NA	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Involvement of student in the functioning of college is a valuable part of the education process. The college has an organised student's union to ensure the participation of students in academic and administrative responsibilities of the college. The student council aims at the all round development of student's and organises several academic, co-curricular and extra curricular events through out the year. Meeting of the student's council are conducted periodically with student's Welfare Officer, Discipline and Anti-Ragging committee. A faculty member is entrusted to advice the students union. The cultural activities of the college are planned and executed by the committee for the promotion of fine arts. Though the college union election conducted in September 2019, the students union with the title, "Agneya" came into existence. Various programmes were organised by the students union. The first programme arranged by the Union was "Freshers Day" for the First year Degree students on the 18-10-19. On 05-11-2019 behalf of the Gandhijayanthi celebrations, essay writing competition in the forenoon and quiz competition in the afternoon were conducted in which students from all departments actively participated. The first prize for essay writing was secured by the student of English Department and that of quiz competition was secured by the student of Physics Department. In connection with Keralapiravi celebrations, a "Malayalai Manka" competition was organised by the union on 11-11-2019. The students of all departments participated in the programme. The official inauguration was done on 26-11-2019 with Dr. P. K. Gopan, President, Kollam Library Council as the chief guest. On the same month, Union Sports Festival was organised. Competitions namely Football, Cricket, Badminton Volleyball were conducted as part of the sports fest. On 18-12-2019, Christmas celebration was held. As part of the celebration, Santa Claus competition, carol crib, creation and treasure hunt were organised in which students enthusiastically participated. Arts festival was conducted on 07-02-2020 with Artist M. A. Nishad as the chief guest. The students who won the first prize in Arts competitions participated in the

University Youth Festival. Sandra and Lakshmi Suraj won prizes in Violin and Aksharaolslokam respectively in the University Youth Festival. The union always hosted an impartial role in promoting student's cultural activities. The college council and Disciplinary committee frequently interact with the student council to ensure better academic environment in the college

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Former Students Association of Sree Narayana College, Punalur was started in the year 1983, with a view to keep the silken threads of attachments between the old students and their Alma mater. The executive committee of FSA consists of Sri Adoor Jayaprasad (President), Sri. Sreekumar .B (Vice President), Sri Piravanthoor Gopalakrishnan(Secretary), Sri Daniel John (Joint Secretary) and prof. Krishnankutty(Treasurer) . All the departments in the college have active alumni meetings every year. Department of chemistry organized one meeting of 1978-1981 BSc Chemistry batch on 28 December 2019. Twenty two Alumni were present in that meeting. Sri Sabu Daniel, an alumnus welcomed the gathering. The meeting was inaugurated by former principal of S.N. Colleges, Dr. M. Viswanathan. Head of the Department of chemistry, Lt. Dr. Arun. V, presided the meeting. The former teachers in the Department of chemistry Prof. P. Viswanathan, Prof. Leelamma and Prof. N. Savitha attended the function. The 1978-81 Chemistry Batch Students constituted an endowment in memory of Prof. G. Santha Devi, HOD Chemistry (1978-81). They donated Rs. 207000/, the interest of which will be given to the first two toppers of the final year B.Sc. chemistry examination. The alumni selected Jaya CR as the president and Jagadambika MJ as the secretary. The Alumni meeting of the pre-degree batch of 1979-1981 was held on 23 November 2019. The memorable event named as HILL TOP 2019, was attended by fifty five alumni. Adv K. Raju, minister for Forest and Wildlife inaugurated the meeting. The family members of the alumni participated in the various cultural events hosted as part of the reunion.

5.4.2 – No. of enrolled Alumni:

400

5.4.3 – Alumni contribution during the year (in Rupees) :

207000

5.4.4 – Meetings/activities organized by Alumni Association :

1. Department of Chemistry organized an alumni meeting on 28 December 2019
2. FSA organized an alumni meeting of 1979-81 Pre- Degree batch on 23 November 2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization : Sree Narayana College Punalur has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized system. 1. Principal Level: Principal is the central point of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related committee. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers council. 2. Faculty

level : Faculty members are given representation in various committees/cells nominated by the Teachers council. Council includes principal and HOD's of all the departments. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different subcommittees which have been nominated by Teachers' Council (2019-20): • Admission committee • internal examination subcommittees (Separately for Sem I to Sem VI) • all clubs • Student disciplinary subcommittee • academic programme committee etc. Following committees are constituted in accordance with government guidelines: • RUSA unit • Counselling and Career Guidance and Placement Unit • Grievance Redressal Cell • Website committee • NAAC Steering committee • Anti Ragging Committee etc. 3. Student level: General Secretary of the students union is the member of governing body. Students are empowered to play important role in different activities. 4. Nonteaching staff level: Suggestions of nonteaching staff are considered while framing policies or taking important decisions. Participative management: The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level: The Principal, Teachers council and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc. Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in research and have published papers. Operational level: The Principal interacts with government and external agencies and faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	College motivates the faculty members and the students to organise, attend and present papers in various seminars workshops at Institutional / State / National / International levels. The college has encouraged the use of ICT based techniques of study by each department. The college road maintenance was done by PWD, Govt of Kerala after continuous initiatives and steps taken by the college authority by the continuous recommendation. Renovation and upgradation of laboratories, purchase of new computers, printers, photocopy machine for online examination, physical facilities in class rooms have been carried out by various funds. We have also been conducting coaching classes for CSIR/NET/SET examinations in all the three P.G. departments which ignites research aptitude among

	students. We have around 20 publications every year.
Human Resource Management	<p>Students are encouraged to participate in various seminars, internships, project works, field tours, quiz, debate etc to increase their skill and experience. College seminars and special lecture were conducted to enrich and update knowledge of students and staff in the academic year 2019-2020. IQAC organized two orientation programme for the awareness of new format of NAAC for staff. Faculty members are motivated and encouraged to participate in in Refresher and Orientation courses, trainings, workshops etc. Arrangement of computer training programmes related to Tally and MS office for Nonteaching staff. Self-appraisal of the teachers through maintenance of Academic Diary. Maintenance of Grievance Redressal Cell, Anti-Ragging Committee, Sexual Harassment Committee. Institution has effective welfare measures for teaching and administrative staff members. Training and development programmes were conducted for the upgradation of skills and abilities of the on teaching and ministerial staff, to motivate them and equip them for enhanced performance. There are Staff Associations for the teaching and nonteaching staff, under the aegis of which cultural programmes, celebration of festivals, valedictory functions, annual staff picnic, etc., were conducted to build a family/community feeling and foster love for and loyalty to the institution.</p>
Industry Interaction / Collaboration	<p>Industry visits are mandatory for some courses as a part of the curriculum in several departments such as Chemistry, Physics and Zoology. Department of Zoology also let their U.G. and P.G. students to do their project outside. Admission of Students. P.G. Department of chemistry visited CUSAT and Milma Diary, Kollam for the industrial Visit of P.G. and U.G students respectively. Department of Commerce also let their U.G. students to do their project outside.</p>
Examination and Evaluation	<p>Faculty members of the college perform their evaluation duties as examiner, chief examiner, scrutinizer, reviewer as and when appointed by the</p>

university. The registration of students for University exams are done online. Regular internal examinations have been conducted and assignments and/or seminars were given for fulfilling the requirements of continuous evaluation. End semester examinations have been conducted as per the schedule of the University of Kerala. The question paper setting, valuation and declaration of results have been done by University itself. The college has offered wholehearted support in conducting the examinations. The college authority has taken due vigilance in the conduct of examination and declaration of results from the capacity of the institution.

Admission of Students

Admission to the UG and PG programmes has been done online through the admission portal of University of Kerala. College has successfully completed the UG and PG admissions following the guidelines of university of Kerala and the Dept. of Collegiate Education. Being an aided College, admissions are fully merit based and all reservation rules has strictly been followed. In the year 2019-20, marginal increase of 10 has been requested by college to enhance the enrolment number and most of which were sanctioned by the university. The government decision on enhancing the number of seats of some programmes also were followed. With respect to the online allotments by university the admissions were done in college as scheduled. Spot admission was also made online unlike in the case of previous years. This ensured the transparency of the spot admission process and enabled the students to get admission based on merit. College office, PTA and the students union of the college have joined in hand to help the parents and students who have come to the campus for the admission. The differently abled candidates have been given special support and assistance during the admission process and thereafter.

Curriculum Development

The college follows the schemes and syllabus prescribed by the University of Kerala as we are an affiliated college. Hence there is no provision for curriculum development within the syllabus. But we have enriched the

curriculum by organising bridge course and certificate courses to cope up with the life skill and employability of students. As the faculty members are part of the syllabus revision and Board of studies, they contribute much for the syllabus revision process in University. We have implemented the inclusion of field work, industrial visit and educational excursion in both Under graduate and Post graduate levels. We have sent many of our post graduate students to the various institute across Kerala and Karnataka to get exposure. Along with traditional written examination, Project work and seminar presentation were also been adopted evaluate students.

Teaching and Learning

The College organises orientation and counselling programmes for the freshers in U.G and P.G level. Mentoring, counselling, remedial coaching and coaching for NET/SET and entry into service are provided to students from under privileged category. Measures were taken to ICT enabled methods of teaching and learning. Enhancement of learning skills of the Students has been achieved through the participation in subject oriented seminars, Field Work, Industrial visit etc. Field tours were organized by all the eight departments to different parts of India to enable them to understand the cultural heritage, development and fraternity of the country. Laboratory renovation, upgradation and purchase of equipment for science practical classes have been done. The Teachers' Handbook is regularly checked by the HODs and the Principal to monitor and evaluate faculty members in connection with the teaching learning process. College also takes into account student and parent feedback separately to evaluate the teaching learning process at the institutional level and suggest measures for improvement.

Library, ICT and Physical Infrastructure / Instrumentation

Installation of Wifi facility installed with the help of Jio Communications Ltd in the campus helped to strengthen the use of internet facility for learning process. Library council monitors the regular updating of library resources. Newly admitted students were given an orientation on effective use of library resources.

Ample support facilities including computerisation are available for the library. We have a library with nearly thirty thousand books. Feedback was taken from students and staff and suggestions were put forward to improve library services. Initiatives were taken to procure new books on recommendations from all the departments with a fair distribution of PD fund across all disciplines. Computer centre enabled campus, fully equipped sports centre and renovated gymnasium were also been available in the college. We have four ICT enabled PG and two UG class rooms, which were strengthened the ICT enabled teaching learning process. Well-equipped laboratories are also a merit to strengthen the knowledge base of science Students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	As an affiliated college under University of Kerala, all examinations conducted in the college is coordinated through the university examination portal. Students can directly register for examinations and can remit fees online. Hall tickets are issued to students via online and the exam notifications and results are also made available through the interface. Award of continuous evaluation marks are done online through teacher - HOD - Principal levels at the college interface of the portal. Mark lists of each semester can be downloaded from the examination site. Application for revaluation and improvement examination is also made online. Question papers for all PG exams are made available only by online.
Student Admission and Support	Admission to various programmes offered by college is conducted solely through online admission portal facilitated by University of Kerala, to which the college is affiliated. Submission of application by students, allotment of admission, admission process etc. are done through various user interfaces of the portal. Students have the options to remit the fee online for any academic related purposes. Application to various student scholarships can also be

	submitted online through National Scholarship portal and through the scholarship portal maintained by the Dept. of Collegiate education, Kerala. The scholarship is transferred to the student through the Direct Benefit Transfer (DBT).
Administration	a) The administrative procedure is partially computerized. b) Letter communication was shifted to the regional language of Malayalam following the instructions from the government.
Finance and Accounts	Financial accounting processes have been shifted to online platforms like SPARK and BiMS in recent years. SPARK Service and Payroll Administrative Repository for Kerala has been developed by National Informatics Centre (NIC) based on state government decision to implement an integrated personnel and payroll management system covering all government departments in the state. Salary processing and disbursement has been made online through this system for the last several years. All financial transactions are managed through Bill Information and Management System (BiMS). This has made all financial accounting hassle-free and facilitates the faster implementation of projects and prompt purchases.
Planning and Development	a) All plans and discussions regarding the development of the institution are electronically recorded and maintained. b) Official WhatsApp groups were formed at different levels to facilitate an informal yet effective mode of planning of activities.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching)	Number of participants (non-teaching)
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2019	"NAAC Accreditation Cycle 3"	Nill	08/07/2019	08/07/2019	29	6
2020	Seminar on Revised Accreditation Framework	Nill	13/03/2020	13/03/2020	38	10
2020	Workshop on Online Teaching Platforms	Nill	01/06/2020	01/06/2020	30	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short- Term Course in Gender Sensitization under Faculty Development Programme Conducted by UGC Human Resource Development Centre, University of Kerala, Kariavattom	1	21/11/2019	28/11/2019	7
E Summer School on Advanced Functional Materials for Energy Harvesting , Storage and Biomedical Applications Organized by Department of Physics, Bishop Moore College, Mavelikara in Association with Kerala	1	13/05/2020	19/05/2020	7

State Higher Education Council, Thiruvanantha				
Faculty Development Program Organised by Department of Chemistry DKM College for Women Vellore in Association with Spoken Tutorial Project, IIT Bombay, MHRD, Govt. of India	1	04/05/2020	10/05/2020	7
Faculty Development Programme on Innovative Teaching and Learning Methods Post Graduate Department of Commerce and Research Centre Conducted by St. Xaviers College for Women Aluva	1	20/05/2020	21/05/2020	2
Faculty Development Programme on Managing Online Classes and Co-creating Moocs Organised by Teaching Learning Centre- Ramanujan College, University of Delhi Sponsored by Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching	2	20/04/2020	06/05/2020	17
Faculty Development Programme on	2	25/05/2020	29/05/2020	5

Moodle Learning Management System Organized by Sree Narayana College , Chengannur training is offered by the Spoken Tutorial Project, IIT Bombay, funded by the National Mission on Education through ICT, MHRD, Govt. of				
FDP on ICT Tools for Effective Teaching Learning Organized by School of Mathematical Sciences, Swami Ramanand Teerth Marathwada University, Nanded	1	27/04/2020	02/05/2020	6
FDP on Towards a Digital Era of Teaching and Learning Organised by UGC- HRDC University of Kerala in Collaboration with Kumbalathu Sankupillai Memorial Devaswom Board College, Sasthamcotta	1	12/08/2020	18/08/2020	7
FDP on Evolution from Offline to Online Teaching Conducted by Satish Pradhan Dnyanasadhana College, Thane - Internal Quality Assurance Cell	1	30/05/2020	06/07/2020	5

and Faculty Development Programme Committee in Association with Department of Information Technology, Universi				
FDP on Managing Online Classes and Co-Creating Moocs :2.0 Organised by Teaching Learning Centre Ramanujan College, University of Delhi Sponsored by Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching	1	27/04/2020	05/05/2020	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	3	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
SLI, GIS, GAIN PF,FBS, MEDICLAIM, LIC	SLI, GIS, GAIN PF,FBS, MEDICLAIM, LIC	Scholarships, E-grants, Assistance to youth festival, midday meal, student aid

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is an aided institution, funded by the government. Any expenditures involving payment from the grants received from the state government, UGC, RUSA and management are subject to be audited. The tuition fee for various academic programmes, as fixed by the government are collected and remitted in the respective head of account of the government. Use of financial resources is coordinated and monitored by the respected Committees. The College Council, IQAC, UGC cell, Purchase and Planning Committee, RUSA Monitoring Committee and sub-committees monitor and manage the financial resources received. Formal discussions and recording are held at given intervals and the decisions made are communicated. Thus, the institution safeguards transparency by following the sourcing of funds, planning by respective committees, filing of expenditure statements, utilization and finally a submission of the procedure for getting it monitored. Accounts of PTA are maintained and audited every year. Auditing

of stock registers, College Library, department libraries and all plan expenditures of the college are conducted without fail. An independent accounts section is functioning in the college, which prepares the accounts, get it approved and make it available for audit. The institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. The accounts are maintained regularly and in accordance with the prescribed act and rules. Steps are taken to ensure that the receipts and disbursements match. All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under various heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found after an internal audit, audit objection pertaining to individual departments will be circulated for clarification. The explanations received from the concerned departments are scrutinized and the income and expenditure details and the compliance report of internal audit are submitted to the principal. An external audit is conducted once in every year to check whether the transactions have been done in conformity with the established standards. The final reports are sent to the concerned audit heads (Director of Collegiate Education, Kerala and the Office of the Accounts General) for settlement. The audit notes which were not dropped are communicated to the concerned department for compliance and corrective action. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid misappropriation of funds or properties of the institution at all levels.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management/ Induviduals	7981693	Infrastructure development, students and staff welfare and
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6.4.3 – Total corpus fund generated

400000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Management, College Council and IQAC
Administrative	Yes	Directorate of Collegiate Education, Office of the Accountant General, Dept. of Finance - Govt. of Kerala	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA is very active in giving all kinds of support and assistance towards the development of the College. 1. Each year an appreciable amount is collected for the PTA Fund and it is utilized for improving both academic and physical facilities provided to the Students. 2. Regular parent teacher meetings of different departments and feedback collected from the parents are conducted to analyze the performance of each student in the curricular and co curricular activities. 3. PTA also provided financial assistance to annual meritorious performance of students 4. Financial and physical support to cultural programmes of students 5. PTA manages the incubation center named Covid Cell with financial assistance for the social welfare activities like sanitizer preparation and distribution. 6. It gave proper support and guidance to student council and extend the financial support to them. 7. Role as an advisory agency for improving teaching and learning process.

6.5.3 – Development programmes for support staff (at least three)

1. Training in Software to operate Management Information System and e-governance system. 2. Gurus Philosophy in Everyday Life 3. De-addiction awareness 4. Yoga practice

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Completed construction of new building by management 2. Introduced ICT facilities for teaching learning in U.G. and P.G. Classes as part of teaching learning programme. 3. Special classes have been provided to enhance communicating skill of students. 4. Improved physical facilities provided to Students 5. Improvement in Hostel facilities, drinking water facilities and toilet facilities for students. 5. Erected computer lab in P.G. Department of chemistry and Mathematics.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Seminar on Revised Accreditation Framework	13/03/2020	13/03/2020	13/03/2020	48
2019	Seminar on "NAAC Accreditation Cycle 3"	08/07/2019	08/07/2019	08/07/2019	35
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Beti Bechavo Beti Padhavo	24/01/2020	24/01/2020	30	15
Outreach programme to old age home of Mother Theresa convent, Dina bhavan	14/09/2019	14/09/2019	40	12
Womens day celebration- painting competition "women in science"	26/02/2020	26/02/2020	48	4
TRANSGENDER SENSITISATION PROGRAMME	19/11/2019	19/11/2019	88	44

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness was created among students and all staffs by celebrating Environmental day, Ozone day. Plantation drive was conducted by NSS,NCC,Nature Club and cell for Environmental activities. Gave continuous awareness on energy saving measures to all students and staffs. Gave continuous awareness to students on practicing safe waste disposal and maintain carbon neutrality in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	21/06/2019	1	Celebration of international yoga day	Ease of handling stress, improving your mental health, Relieves anxiety	39
2019	1	2	14/09/2019	1		Address	52

			020		Outreach programme to old age home of Mother Theresa convent, Dina bhavan	ing the problem of orphaned mothers	
2019	1	1	02/10/2020	1	Cleanliness drive at college premises in the commemoration of birth day of Mahathma Gandhi	Cleanliness drive at college premises of college	45
2019	1	1	25/09/2019	1	Swachhata Pakhwada-2019 1)Cleaning drive at Govt. Hospital Punalur 2)Rally to make awareness on cleanliness	Cleaning waste practices	42
2020	1	1	24/01/2020	1	A Seminar conducted by NSS unit as a part of Girls child day on the topic Beti Bechavo Beti Padhavo	Addressing the problem of girl child	45
2020	1	1	25/03/2020	1	Hands sanitizer distribution at Punalur police station	Social Responsibility, Resisting Covid 19	15

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Awareness training in Palliative Care	17/10/2019	<p>Our unit conducted palliative care awareness class ahead of formation of palliative care club.</p> <p>The programme started with recital of NSS song. NSS PO Simi, B.S delivered welcome address. College Principal Dr.T.Pradeep delivered presidential address. The formal inauguration of this session was done by Kollam District Palliative Care Coordinator Anooj.D.T.</p> <p>After inauguration classes were handled by Mrs.Suja (Staff Nurse, Govt.Hospital, Punalur), Afsal (Physiotherapist, Govt.Hospital, Punalur), Lijin (Staff Nurse, District Hospital Kollam). They familiarized the volunteers about the function of palliative care and discussed about the role of palliative care unit in the society. They cleared the doubts raised by our volunteers. NSS volunteer Jyothi Krishna expressed our sincere gratitude to participants and guests.</p>
Blood donation Campaign	15/11/2019	<p>Our college NSS unit, organized a blood donation camp in collaboration with HDFC bank (Punalur), on 15th November 2019. The camp began at 9:30 a.m. with a short inaugural function. The team members included a Doctor and eight supporting staff from Punalur Thaluk hospital. The Doctor in</p>

		<p>his brief lecture emphasized on the importance of blood donation in lives in critical situations. The Camp was inaugurated by volunteers by donating blood. 51volunteers came forward to donate blood during the camp. Blood donors were provided with a blood donation certificate and a small gift.</p>
Calender handbook	05/08/2019	<p>Established code of conduct for students and gave them information about the services provided by the college such as the various clubs and committees like Discipline Ethics committee, Anti ragging cell squad, Committee for complaints against sexual harassment and Grievance Redressal cell.</p>
Guruvandhanam	02/10/2019	<p>'Guruvandhanam' was a district wise organized programme at Gandhibhavan, Pathanapuram. Various colleges like Govt BJM College, KSWDB College, TKM College, St.Stephen's college also participated in this programme. The inaugural session started at 12.00 noon. NSS Kollam district coordinator Dr.G.Gopakumar delivered the inaugural address. The Session also included Guruvandanam to the NSS POS of participated colleges. Our volunteers handed over the collected materials. After inauguration they visited the palliative care unit of Gandhi bhavan and interacted with the members there.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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International Yoga Day celebration	21/06/2019	21/06/2019	68
One day seminar on Sree Narayana Guru's "Daivadashakam"	14/08/2019	14/08/2019	120
TRANSGENDER SENSITISATION PROGRAMME	19/11/2019	19/11/2019	112
Seminar on INDIAN CONSTITUTION	26/11/2019	26/11/2019	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Clean campus Green campus" -Our NSS unit launched "Clean campus Green campus" programme. On behalf of implementation of the programme our volunteers cleaned college surroundings and removed plastic wastes separately. 2. Save our ponds- NSS Programme officers divided total volunteers into different groups and selected one volunteer as group leader from each group. Each group took effective measures to clean the water sources. They cleaned the ponds situated in college. 3. Regular plantation programmes were carried out followed by proper maintenance by NCC units. 4. Continued the efforts of making plastic free campus 5. Organic farming by NSS units

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice- I : Title of the practice: Covid-19 Prevention Cell. The Corona Virus pandemic started to spread in the state during the initial days of March 2020. The College took initiatives to prevent the disease in the initial days itself. We have constituted a Covid Cell and steps were taken to promote awareness among the students regarding the spread of Corona Virus. The college initiated a programme for the preparation and distribution of hand sanitizer with the facilities of Post Graduate Department of Chemistry in collaboration with Ayyankali College, Pathanapuram. Best Practice-2 1. Title of the practice: Kanivu Mid-day meal, Providing financial support (Under the auspices of Kanivu- an initiative that lends a helping hand to the needy) Best Practice-3 1. Title of the practice: Honour Student Scholarship 2. Objectives of the practice ? To promote academic excellence among students ? To encourage students to attain heights 3. The Context Though many students who join the college hail from economically backward and rural area they have excellent academic potential. So to encourage and motivate such students, it was decided to bestow them with Merit Scholarship. 4. The Practice Students who secured the highest grade point for the final semester examination are selected for the scholarship. Nine students from various UG departments and three students from various PG departments received the merit scholarship . A sum total of Rs. 18000 and Rs. 6000 have been spent for providing the scholarship for the UG and PG students respectively. Besides, Prof. P.K. Veena Endowment was given to the student who secured the highest marks in Bsc. Chemistry. 5. Evidence of Success Students benefitted from this scholarship are currently pursuing higher studies in various other institutions 6. Problems Encountered and Resources Required Financial issues are the major problem encountered for the smooth deliverance of the scholarship Best Practice - 4 1. Title of the Practice: Gurudarshanam 2. Objectives of the Practice: ? To inculcate the vision and philosophy of Sree Narayana Guru in a way that is practical in daily life ? To educate students

about the rich historical and cultural values of the region 3. The Context: Students who come from various socio-economic backgrounds are given the same curriculum academically. As such an additional course that would help ingrain in them the moral values and teachings imparted by Sree Narayana Guru and his vision would be highly beneficial for students. This would not only heighten their awareness of philosophies and principles but also help them in their daily life by broadening their mind. 4. The Practice: 30 students are selected from every department each year to be part of the value added course on Guru's philosophy and vision. The students are taught the fundamentals of Sree Narayana Guru's philosophy and its applicability in today's life. Besides the course seminars are also conducted on campus where subject experts including monks from Gurukulam expound on the teachings of Guru. 5. Evidence of success: Students have become more aware of the teachings of Guru and discussions during seminars have become more participatory. 6. Problems Encountered and Resources Required: The main problem encountered is the lack of funds for the course as the course is offered free of cost. Guru's teachings are also quite vast and an add on course has limitations owing to the short period of time allotted for it.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://sncollegepunalur.in/images/Best_Practices_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sree Narayana College, Punalur founded in the name of the great seer and philosopher, Sree Narayana Guru is a centre of excellence and a catalyst in promoting a holistic development of youth with international standards. The College ensures the development of the students in the academic, co-curricular and extracurricular aspects, as well as in grooming them to be responsible citizens with social commitment, keeping up ethical standards based on Guru's ideals. The College has a set of high values and standards for the improvement of community living. Combination of learning and curiosity of actions from the institution from years provide good actions for the betterment of the marginalized and economically backward community. The College caters to the higher education needs of average and below average income groups of the students from northern part of Kollam district of Kerala State. More over about 70 of the students of the College belong to the backward castes like OBC, SC and ST categories. They are financially and educationally backward in the state. About 65 of the students of the college are girls and so we promote women's education in the region. We teach the philosophies of the great saint Sree Narayana Guru through the Sree Narayana study centre, which enlighten the horizon of all categories of students. We aim to deliver an exceptional education and to make significant contributions to society-locally, nationally and internationally. Institution consistently inspires students and provides a platform for methodological skill development, multidisciplinary scheme development, ethical and human value development. The college has enrolled in a specially designed program under Kerala Development and Innovation Strategic Council (KDISC) namely YIP (Young Innovators) in the academic year which focuses on empowering future innovators. The college has been categorized as a premium Institution. Dr. Divya V (Nodal Officer) and Dr. Bijo S. Anand have been selected as the facilitators of the programme. The college is also funded with DST-FIST besides that of UGC, RUSA and the State Government. National Conferences, workshops, seminars and lectures are organised regularly to impart the latest developments in academic and research fields. The College has a set of high values and standards for the improvement of community living.

Combination of learning and curiosity of actions from the institution from years provide good actions for the betterment of the marginalized and economically backward community.

Provide the weblink of the institution

https://sncollegepunalur.in/images/7.3.1.INSTITUTIONAL_DISTINCTIVENESS_2019-20_.pdf

8.Future Plans of Actions for Next Academic Year

Future Plan- Envisaged in 2019-20 IQAC of the Sree Narayana College, Punalur has decided to follow under mentioned plan for the future in consultation with the college council and management. 1. It is decided to apply for the five new courses such as M.A. History, B.A. Malayalam, B.Sc. Botany, M. Sc. Zoology, and M.Com Finance. Facilities are to be arranged to start the new courses in the academic year 2020-21, if sanctioned. 2. As a part of strengthening the existing curriculum and to start finishing courses, decided to apply for UGC National Skill Based certificate and diploma Courses under National Skill Qualifications Framework (NSQF). 3. Strengthening measures to enhance teaching-learning process using innovative and ICT enabled teaching learning in the covid -19 pandemic situation. Develop effective innovative teaching learning methods (MOOC, MOODLE, Google Class room, Google meet, Google class room, Zoom, Telegram etc), creative awareness of MOOC and MOODLE among students. 4. A workshop for online teaching in Zoom and Google platforms may be arranged in first week of June 2020. 5. To enrich curriculam decided to conduct seminars in upcoming areas of respective disciplines. 6. Decided to strengthen the WWS, ASAP and Remedial Coaching. 7. Permission has secured from the concerned authorities to start the construction of a new academic cum administrative block utilizing the RUSA grant to strengthen the infrastructural facility. We intend to complete the construction at the earliest. The planning of the same is done in a futuristic manner and is expected to accommodate the further expansions in the number of courses and students that we have envisaged in the long run. 8. To enhance teacher quality priority will be given to teachers to attend orientation and refresher courses and to attend seminars and workshops. Teachers will be encouraged to present research papers in seminars and publish research articles. 9. IQAC will organise an Institutional Quality Empowerment Programme and a webinar series in association with all departments. Also will organise online induction programme for first year degree students. 10. Awareness programmes on Covid-19 is planned to conduct by NSS and NCC units as well as by various clubs of the college. 11. Each department may take efforts to bring an effective participation of alumni and a make use of it for the benefit of student progression like recognition of merit, a reasonable scholarship scheme and for the development of college infrastructure. 12. Continuous efforts will be initiated to secure development grants from funding agencies such as UGC, DST, SERB, DBT, MHRD, KSCSTE, State Government, University, etc. 13. A fund may be created with the help of teachers and alumni to donate smart phones to poor students, which is must for online learning in Covid -19 Pandemic situation. 14. To maintain green campus, efforts will be taken to plant trees in the campus area with the aid of department of Forests, government of Kerala. 15. 'Gurupadam' course may be conducted and practiced for teaching the philosophy of the great saint Sree Narayana Guru.